

Patrick Ratz

Network Administrator

Green Bay, WI 54302

rick.ratz@gmail.com

(920)615-2099

Work Experience

Network Administrator

Home Interiors

April 2018 to September 2018

Duties: Maintaining/Updating 5 Websites, Network/IT, Updating/Creating Product Screens, Sample Board Prep/Barcode/Distribution, Outbound Distribution, REM.

● Other: Setting up Dynamic/Static Route, Mitel VOIP (Phones), Fax Machines, SMTP Fax, Virus/Malware Removal, HTML, Creating RFMS Tutorial.

Operator, Loading/Unloading trucks

Badger Sheet Metal

October 2017 to December 2017

Shipping

October 2017-December 2017

● Duties: Creating Bills of Lading, Calculate Final Product, Final Inspection, Forklift/Crane Operator, Loading/Unloading trucks, Palatalizing/Creating Pallets, Shrink wrap, Accurately Calculate Shipping Cost/Type.

Contractor at Georgia Pacific Logistics

Encadria

September 2017 to October 2017

Duties: Forklift Operator, Load/Unload Paper Machines, JDA, Disposal of Hoppers/Compactors, Transportation/Staging of Paper Rolls.

Warehouse Associate

Cabela's

September 2016 to July 2017

Duties: Inventory Processing, Forklift Operator, Replenishment/Backstock/POG, Store Auditing, Store Specs, Customer Service.

Receiving Manager, Hardlines Lead

Bed Bath & Beyond

June 2011 to June 2016

Past Jobs: Receiving Manager, Hardlines Lead, Customer Service Lead, Bridal Consultant, District Inventory/Audit, Shrink & Safety, Over Night Crew.

● Duties: Truck Scheduling, Inventory Processing, 2nd In Command Housewares Product, Inventory Ordering, Replenishment/Backstock/POG, Product Information, Store Specs,

Customer Service, Registers.

Additional Skills

- Organization
- Time Management
- Critical Thinking
- Strong Work Ethic
- Communication
- Collaboration

Awards

- Ashwaubenon Optimist Community Service Award Year: 2009 Hours: 153

728 Schoen St Apt A, Green Bay, WI, 54302 (920)615-2099 Rick.Ratz@gmail.com

Education

Ashwaubenon High School

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Ashwaubenon, WI

2009

Northeast Wisconsin Technical College

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Green Bay, WI