

# Patrick Obrien

## **Operations Manager/HR**

Philadelphia, PA 19111

[patrickobrien9527\\_bb6@indeedemail.com](mailto:patrickobrien9527_bb6@indeedemail.com)

+1 267 992 5765

Authorized to work in the US for any employer

## Work Experience

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### **Receiving/Inventory Manager**

The Restaurant Store - Pennsauken, NJ

September 2020 to Present

- Over-see receiving and all aspects of inventory/Customer Service
- Unload trucks using forklift and breaking down the different products on pallet, than transporting products to appropriate locations
- Daily cycle counts of products on the floor
- Resolve any problems a customer may have in a quick and timely manner.

### **Receiving and Shipping Clerk**

Spark Therapeutics - Philadelphia, PA

November 2019 to May 2020

- Unload all products off trucks throughout the day
- Receive in product using Rex logic and delivered to appropriate locations
- Shipped materials using Fed Ex, UPS apps. and World courier

### **Operations Manager**

Central Fill(Rite-Aid) - Delran, NJ

February 2019 to June 2019

- Over-seen receiving, shipping and all aspects of inventory
- Daily cycle counts

### **Quality Control**

Mckesson Drug Wholesale - Delran, NJ

October 1987 to May 2018

- Maintained accurate stock records and schedules, ensuring all items were verified and documented.
- Conducted daily cycle counts of materials on the work floor
- Received incoming stock and delivered materials to the appropriate locations
- Established long-term customer relationships through superior service and open communication channels.
- Operated sit and stand-up forklifts in confined areas and transferred inventory

## Education

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### **Some College in Business Management**

Manor College - Philadelphia, PA

September 2001 to May 2003

### **Certificate in HR Management Essentials**

Rutgers University

### **High School Diploma**

Cardinal Dougherty High School - Philadelphia, PA

## Skills

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- Employee Relations (4 years)
- Problem-Solving (4 years)
- Project Leadership (5 years)
- Time Management (Less than 1 year)
- Training (Less than 1 year)
- Reach Truck
- Forklift
- Forklift Driver
- Warehouse Associate
- Reach
- Inventory Control
- Order Picker
- RF Scanner
- Pallet Jack
- Warehouse Management
- Shipping & Receiving
- Materials Handling
- Freight Experience
- Order Picking
- SAP

## Assessments

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### **Management & Leadership Skills: Planning & Execution — Familiar**

August 2019

Planning and managing resources to accomplish organizational goals.

Full results: [Familiar](#)

### **Workplace Safety — Proficient**

January 2020

Using safe practices at work

Full results: [Proficient](#)

### **Work Style: Reliability — Completed**

March 2020

Tendency to be dependable and come to work

Full results: [Completed](#)

### **Problem Solving — Highly Proficient**

January 2020

Measures a candidate's ability to analyze relevant information when solving problems

Full results: [Highly Proficient](#)

### **Supervisory Skills: Motivating & Assessing Employees — Proficient**

May 2019

Motivating others through feedback to identify improvements or corrective actions.

Full results: [Proficient](#)

### **Recruiting — Proficient**

September 2019

Managing the candidate sourcing and selection process

Full results: [Proficient](#)

### **Supervisory Skills: Motivating & Assessing Employees — Completed**

June 2020

Motivating others to achieve objectives and identifying improvements or corrective actions.

Full results: [Completed](#)

### **Attention to Detail — Familiar**

August 2020

Identifying differences in materials, following instructions, and detecting details among distracting information.

Full results: [Familiar](#)

### **Work Style: Reliability — Completed**

December 2019

Tendency to be dependable and come to work

Full results: [Completed](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

## Additional Information

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CORE COMPETENCIES

Creative Problem-Solving Multi-Disciplinary Teamwork Relationship-Building Effective Communication Skills

Employee Relations Negotiation Abilities Project Leadership Time Management Training and Development

Highly-Detailed and Organized Critical Decision-Making Continuous-Learning Focused Adaptability and Flexibility