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Objective: To gain employment within a company that would lead to a managerial career that will encourage the growth of my communication, organizational, and leadership skills.

Work History

Imperative Publishing, Detroit MI

- Organizes marketing campaigns as promotional director
- Creates book designs and video elements for promotions

February 2009-
Present

SEEL, Detroit, MI

- Enroll good standing DTE customers into energy programs
- Assessed call patterns and created new call circulation sheets

June 2012-
February 2013

Legacy Builders, Southfield, MI

- Performed miscellaneous measuring, cutting, and material pickup
- Organized and logged equipment for availability
- Prepped sites/set up equipment for contractors

August 2011-
June 2012

USM/KBS, Detroit, MI

- Assisted store cleaning captain in maintenance duties
- Operated power scrubbers and industrial waxers

March 2011-
July 2011

Block Buster, Rochester Hills, MI

- Suggested entertainment choices based upon customer interests
- Sold media packages as 'upsells' to retain customer loyalty

December 2010-
March 2011

BarTech Group, Detroit, MI Mail Processor,

- Operated an electronic scanner which sorted DTE coupons
- Utilized 10Key data entry of personal checks

February 2008-
November 2008

Long Haul Truck Driver, C.R. England, Salt Lake City, UT

- Performed daily inspection and check list of truck fluids and brakes
- Created daily logs of expenses and balances checks
- Adhered to extremely tight schedules

July 2006-
October 2006

Mail Handler, United States Postal Service, Allen Park, MI

- Loaded and unloaded mail trucks using hi-los/power pallet jack
- Assisted in the training of incoming employees.
- Operated mail sorting machines, character readers, and barcode sorters.

June 2006-
June 2001

Education

Undergraduate studies in Filmmaking *Motion Picture Institute of Michigan* –
Troy, MI

September 2010-
September 2011

References

- Available upon request.