



Pao Moua

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Objectives

Assembly, Manufacturing, QA (Quality Assurance) & Data entry

Education

1997-2000 | Associates Degree

- Graphics Designer Degree with a 3.1 gpa

Experience

02/2019 - Current | Assembly/Assembler

M+M Industries | Northglenn, CO

- Assembling Guns (AK47's), QC's, Inspect & Wipes down & Test Shoots all built Guns for production and sales
- Using torque drivers, hand driver tools, micrometers, calipers, reading blue print schematics, etc

01/2012 - 12/2018 | Assembly/Assembler

Spyderco Inc. | Golden, CO

- Assembling knives using fixtures, QC & inspects all built knives for production and sales
- Using torque drivers, hand driver tools, micrometers, calipers, reading blue print schematics, 5S safety etc
- Assembling knives using BOM's
- Lead Assistant with QA first process, in process, and final inspections.

02/2007 - 11/2011 / Data Entry

Larson Financial/Westminster, CO

- Keying in data to find owners names, addresses, phone numbers

Skills

Knowledge of Micrometers, Calipers, Small parts, Good eye Coordination, Reading Prints, Hand drivers, Hand torque drivers, etc.....Experienced with proprietary software for data entry and retrieval; update and maintain customer data.....Skilled in customer service and handling customer inquiries in a professional manner.....Skilled in Quality Control Environment of Drug Product and Inspection of expired dates & temperatures control.....Type 40 wpm, 10 Key, Adobe

Photoshop (Graphic Design, Flyers, Business Cards, Posters, CD Covers & Labels, Microsoft Windows 11. Microsoft Word & Excel, Microsoft Outlook and Word Perfect, Filing.....Knowledge of Basic Computer Hardware (Hard Drives, CD ROM's, USB's, Hardware connection, Drive Installations, Software Installations etc.).....5 Years PC Technician & Installation (Hardware, Software, Motherboards, USB, Network Support, Internet, Troubleshooting etc.) & Video Editing. A+ Certified

ReferencesAvailable Upon Request