

Paloma Hernando

Niwot, CO 80544

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303.957.6091

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Co-founder

Dandelion Wine Collective

2015 to Present

Founded and manages a micro-publisher focused on comics and anthologies, job includes editing work, publishing, marketing, retail, and making business finances. In fall of 2017 ran a Kickstarter for an anthology that gained \$22,000 in funding.

Salesperson

Blanca Flor Silver Jewelry

June 2017 to May 2018

Personally works with customers to help them select the perfect piece of luxury jewelry for themselves or a gift. Knowledgeable on silver, gemstones, and jewelry-making techniques.

Cleans and maintains all f the jewelry in the store, performs other retail responsibilities such as shipping, processing returns, gift-wrapping, etc.

Kitchen Prep and Salad bar

October 2016 to January 2017

Worked both in the kitchen and behind the counter, trained in kitchen safety and kept workspaces clean, made salads and talked with guests to help them decide their meal.

Sandwich Artist

Subway

May 2014 to November 2014

Created sandwiches, salads, and pizzas for customers, rang items up, took inventory, helped reorganize the store for opening, and prepared food.

Education

BFA

Maryland Institute College of Arts

Skills

FOOD SAFETY, ILLUSTRATION, POINT OF SALE, POS, POS SYSTEMS

Additional Information

Skills -Trained in food safety protocols and knife skills

-Trained in POS systems

-Avid cook and baker

-Skilled in design, layout, and illustration

-Proficient in Adobe Creative Suites and similar design programs

-Experienced in managing small business finances and taxes.

-Experience editing creative work, copyediting, maintaining a healthy dialogue with

individuals on their creative work

-Extremely strong communication skills, both online and in-person

-Native Spanish speaker

-Skilled in Mailchimp, Squarespace, and Social Media outreach