

OSAGIE OVIawe

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SUMMARY

Extremely organized with strong attention to details and quality performance. Excellent, organizational follow-up, interpersonal and communication skills. Ability to work with constant interruptions, able to adapt under a changing environment and work well under pressure.

TECHNICAL SKILLS

IBM, Macintosh, Ten Key, Windows PC, Adobe Photoshop, Internet Explorer, Microsoft Office, Word, Excel, PowerPoint

PROFESSIONAL EXPERIENCE

Emperoin Marketing

01/13 – Present

Lead Recruiter

- Make calls to set business appointments with executives and other industrial managers
- Face to Face Marketer for Home Depot Kitchen Line Product
- Inbound/Outbound sales and Customer Service Expert
- Meet weekly lead quota
- Utilized interpersonal communication skills

Various Contract Positions

07/12 – 03/13

Eperion Marketing/Koala Kare/Nations Roof Inc.

- Inside sales for DIRECTV with an emphasis on customer service
- Heavy call center environment, simultaneously taking calls and performing data entry
- Top rep for the company, making and exceeding set goals
- Assembly worker for a manufacturing company
- Operated their machines to put together their known high market products

Bally Total Fitness

10/11 – 06/12

Fitness Manager

- Restructured weightlifting and cardio-training division, and assisted with re-opening of Studio, one of the largest gym in northern Paris, with 5000 members
- Possess exceptional interpersonal communication skills and the ability to interpret and define client needs through interviewing and information gathering processes
- Develop and present personalized training agendas and motivate clientele to achieve goals, giving clear and concise explanations for relevant recommendations
- Created complete and individualized programs based on time and resources available which include weight goals, diet specifications and menus, physical training and exercise, and lifestyle changes

Aramark Facilities

02/09 – 10/11

Assistant Manager/Site Control Manager

- Managed and directed 150-200 employees in stadium preparation for events
- Established an updated structure for employees to follow to carry out their duties effectively and efficiently
- Conducted orientation, paperwork, training, hiring, dismissal, etc. for employees
- Advanced to management of larger scale facilities within four months of hire date
- Demonstrated excellent organizational and management skills

Security One International
Customer Service Rep/Sales

05/07 – 01/09

- Provided consumers with updated technology for home security systems within budget
- Grossed over \$30,000 in sales during first five months in the field
- Advanced to corporate offices shortly after to assist with inbound directory calls for the company

EDUCATION

Grambling State