

Oscar Hernandez

Davie, FL 33324

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A senior designer/drafter with a strong commitment to design experienced in architecture/engineering and interior design

projects. Bilingual and bicultural US citizen educated and formed in New York City, which professionally developed in South

Florida, Michigan, California and Texas. A highly-motivated self-starter, with outstanding communication, organizational and

interpersonal skills willing to work hard to achieve professional and personal goals.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Assistant Project Manager

Yates Construction - Taylor, TX

July 2022 to Present

- Assists with reports regarding financial performance of the project.
- Assist in preparation of monthly owner project status reports, as required.
- Attend and/or leads project meetings, as directed by Project Manager and record meeting minutes
- Assist in the review of Subcontractor monthly payment applications
- Assist in coordinating punch list items and procedures
- Setup initial contracts and project information
- Resolving design coordination issues
- Initiate, prepare, review, track and distribute RFIs and submittals
- Assist in preparations of bid packages and procurement
- Identify long lead items and establish procurement priorities
- Update construction schedule based on project team input
- Change management systems, including soliciting, receiving, reviewing, and preparing quotations and change orders
- Track and inspect material deliveries

Project Manager/Estimator

Blazona Concrete - Livermore, CA

October 2020 to July 2022

- Analyzing requirement documents, blueprints and project plans to gain a thorough understanding of the project
- Preparing material estimates and cost estimates for the product or service
- Developing and maintaining relationships with company vendors and contractors
- Presenting prepared estimates to management and other stakeholders
- Performing quality control on the project throughout development to maintain the standards expected
- Assisting in the definition of project scope and goals

-Utilize Planswift take off software to reduce drawing take-off time and increase quotation output and provide technical advice to customers.

Estimator

De Haro Ramirez Group - San Francisco, CA
October 2019 to October 2020

- Process and price enquiries accurately from drawings and /or bills of quantity, formulating spreadsheets and completing customer schedules using the Company estimating system
- Submit RFI's, change orders, track and dispute quantities with inspectors, schedule work for multiple crews.
- Work within hard bid, negotiate, design-build, and construction management type contracts
- Perform various administrative tasks including subcontract agreements, RFI's, PCO's and AIA format periodic payment requisitions.
- Review quotations and bid documents in development of the GMP and propose value-engineering items as required to meet budget.

Project Engineer/Estimator

SFV Services - Redford, MI
July 2017 to October 2019

- Utilize Planswift take off software to reduce drawing take-off time and increase quotation output and provide technical advice to customers.
- Review and evaluate cost estimates and communicate with trade partners and team members regarding new and current projects.
- Prepare estimates and purchase orders in detail for all products and ensure timely completion of estimates.
- Understand scope of work to bid and manage bid pricing from all vendors to prepared cost analysis - Establish and maintain working relationships with vendors and subcontractors.

Project Manager

Alumitect Industries LLC - Salem, MI
July 2016 to July 2017

- Ensuring that all project are delivers on time, within scope and within budget.
- Update and maintain project spreadsheet with client information, field and office contact
- Coordination of internal resources and third parties/vendors for the flawless execution of project
- Scheduling resources availability and allocation with office manager to ensure survey & installation dates were met.
- Work along the engineering manager with questions of surveyor notes and design criteria.
- Development of a detail project plan to track progress by using different spreadsheets.
- Use of appropriate verification techniques to manage changes in project scope, with RFI's & Change orders.

Estimator/Project Mgr

Biscayne Roofing and Waterproofing - Davie, FL
April 2016 to July 2017

- Maintain and update enquiry/quotation information and assist with daily organization and monitoring of enquiries to ensure customer return dates are met.
- Process and price enquiries accurately from drawings and /or bills of quantity, formulating spreadsheets and completing customer schedules using the Company estimating system

- Utilize the company Planswift take off software to reduce drawing take-off time and increase quotation output and provide technical advice to customers
- Provide customers with quality quotations meeting their requirements through high standards of estimating and technical expertise and monitor progress on submitted quotations and liaise with the Estimating Manager and contracts management team to maximize acceptance levels
- Resolve any operational issues, completion of customer pre-contract qualification questionnaire sheets and support other estimators to ensure functionality is maintained and output is kept to maximum levels

Engineer I

National Stone Works - Weston, FL

April 2015 to July 2016

- Use AutoCAD to generate shop drawings for Production casework and Fixture items for standard construction methods and coordinate product functionality with PM to complement desired architectural design
- Troubleshoot potential constructability and usability problems while developing possible solutions
- Consider appliance/equipment sizes and clearances as well as ADA clearance requirements to design stone tops.
- Use software such as MS Excel to list cabinets, to create complete packages for Production, Delivery and Installation of Kitchen & vanity tops & cabinet

Design Manager/Surveyor

Caltrop Corporation - Miramar, FL

July 2012 to April 2015

- Select, supervise, train, and evaluate staff on their work performance.
- Supervise, direct, manage and coordinate the work of client with designated team member
- Operation of office equipment including computers and supporting word processing, spreadsheet, and database applications
- Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of site designs.
- Design development of telecommunications sites for T-Mobile, Verizon, AT&T, Sprint, etc.

Design Manager

Morrison Hershfield - Plantation, FL

November 2008 to July 2012

- Assisted with Senior Design manager in various design layouts of different telecom sites thru-out the South Florida area.
- Design development of telecommunications sites for such clients as NEXTEL, T-Mobile, Cingular wireless, MetroPCS, etc.
- Duties also include the design and development of various telecommunications rooftops thru out the south Florida region, which includes cities as Miami, Miramar, and Pembroke Pines to mention a few.
- Duties with Clearwire projects included the design and schedule of various markets, such as Philadelphia, Baltimore, Virginia & Boston.
- Creation of spreadsheets for site walks and surveys of cell sites & equipment shelters to develop Construction and Zoning Drawings in AutoCAD & PDF formats for municipalities.

Project Manager

The Tamara Peacock Company - Fort Lauderdale, FL

March 2008 to November 2008

- Ensured that objectives were accomplished in accordance with outlined priorities.
- Analyzed results of operations to discover more efficient ways to utilize resources.
- Coordinated the successful simultaneous development of several projects.
- Reviewed project status reports during each operational phase.
- Preparation of weekly project status reports for head architect.

Education

AAS

New York City Technical College - Brooklyn, NY

Skills

- AUTOCAD (12 years), Estimating (8 years), MS Excel (10 years), MS Access (Less than 1 year), Adobe Photoshop (6 years), Scheduling (3 years), Outlook (10 years), Microsoft Project (2 Years) Office Software Proficient in:
- Microsoft Office
- Microsoft Project (Certified)
- Adobe Photoshop & Illustrator
- Drafting Software Proficient In: -AutoCAD 2010 and above Rendering Software Proficient in: (10+ years)
- Revit 2013 Estimating Software Proficient in:
- Bluebeam Revu
- Planswift 10.2.1.17
- Cadilllus Documents Management Proficient in:
- Dropbox
- Procore
- Smartsheet
- Building Connected
- Word
- Excel
- Access
- Outlook
- Project Coordination
- Project Management
- Construction estimating (6 years)
- Concrete estimating (3 years)
- Construction
- Bluebeam
- Microsoft Project
- AutoCAD
- Project management

- Revit
- Drafting
- Project coordination
- Telecommunication
- HVAC
- Supervising experience
- Project leadership
- Negotiation
- Pricing
- Team management
- Adobe Acrobat
- Project scheduling
- Blueprint reading
- Quality control
- Analysis skills

Assessments

Project timeline management — Proficient

April 2022

Prioritizing and allocating time to effectively achieve project deliverables

Full results: [Proficient](#)

Attention to detail — Proficient

December 2021

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: [Proficient](#)

Work motivation — Proficient

July 2020

Level of motivation and discipline applied toward work

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.