

Onealia Robinson

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To be a part of the organization which gives me a scope to enhance my knowledge and help me to reach the pinnacle in dedication and hard work so that I could contribute to the development of the organization and the society as a whole.

Authorized to work in the US for any employer

Work Experience

Us cotton warehouse

U.S. Cotton, LLC - Cleveland, OH

November 2021 to February 2022

Amazon Fulfillment Associate

Amazon - Cleveland, OH

August 2021 to January 2022

Worked as sales associate at rainbow store

Rainbow Shops - Philadelphia, PA

October 2020 to December 2020

Sales associate and cashier

Data Entry Clerk

Cameron construction - Kingston, NY

April 2016 to July 2018

Taking orders over the phone is and entering them in designed system

Education

High school or equivalent

Harding High School - Bridgeport, CT

Present

High school or equivalent

Skills

- Microsoft Word (6 years)
- Computer Skills (7 years)
- Microsoft Office (7 years)
- English

- Computer Literacy
- Typing (6 years)
- Data Entry
- Word Processing
- Time Management
- Sales
- Communication Skills
- Microsoft Excel (6 years)
- Customer Service
- Warehouse experience
- Packaging
- Order Fulfillment
- Shipping & Receiving
- Supply Chain
- Manufacturing
- Inside Sales
- Telemarketing
- Cold Calling
- Order Entry
- Logistics
- Conflict management
- Microsoft Outlook (6 years)
- Microsoft Powerpoint (5 years)
- Order Picking

Languages

- English - Fluent

Additional Information

Principle of business CSEC
Information Technology CSEC
Mathematics CSEC
Computer literacy awards
EDPM (typing) CSEC