



Transfer Request

Employee Name: Omot Othow

Date: 12/29/17

Current Shift/Dept.: 2nd Tumbler

Shift Requesting: 2nd DC

Reason: Available opening

Date of Requested Transfer: 2/06/18

Office Use Only

Attendance: Great

Work Performance: EPR on 12/18/17 (4.5)

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: Melumahu

Work Restrictions: N/A

Current Wage: \$12.00 New Wage: \$13.00

Hire Date: 9/18/17

09/2011

HR Initials

JS