

PAYROLL CHANGE REPORT

Today's Date: <u>12/1/2019</u>	Effective Date: <u>12/23/2019</u>
Hire Date: <u>5/14/2018 1 Mo LOA</u>	Hours Worked: <u>18 Months</u>
Employee's Name: <u>Omot Okello- 1st Shift</u>	
Department: <u>Grinding- Tower Operator</u>	

CHANGE (S)		FROM	TO
X	Rate	\$15.50	\$15.85
	Shift Differential		
	Total	\$15.50	\$15.85

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS

Four Unexcused Absences

Authorized by: <u><i>Nat B. [Signature]</i></u> (Department Manager)	Date: <u>12-2-19</u>
Guideline verified: <u><i>Michael Wright</i></u> (Human Resources)	Date: <u>12-2-19</u>
<u><i>[Signature]</i></u> (GM Authorization)	Date: <u>12/5/19</u>

cmg
 12-23-19
 NOJ
 12-5-19