

PAYROLL CHANGE REPORT

Today's Date: <u>4/1/2022</u>	Effective Date: <u>4/3/2022</u>
Hire Date: <u>4/2/2021</u>	Hours Worked: <u>1 Year</u>
Employee's Name: <u>Omot Karu</u>	
Department: <u>Sanitation</u>	

CHANGE (S)		FROM	TO
X	Rate	\$15.50	\$16.00
	Shift Differential	\$1.50	\$1.50
	Total	\$17.00	\$17.50

REASON (S) FOR THE CHANGE (S)							
Seniority Increase (Circle One)	60 Day	6 Month	1 Year	18 Month	2 Year	Annual	
Merit Increase							
Other-Job Transfer/Promotion Increase							

ADDITIONAL COMMENTS
Two unexcused attendances

Authorized by: _____ (Department Manager)	Date: _____
Guideline verified: <u>Jodi Hauser</u> (Human Resources)	Date: <u>4-1-22</u>
<u>[Signature]</u> (GM Authorization)	Date: <u>3/30/22</u>

CMG
4-5-21
 PL
3-31