



Reichel Foods, Inc.
Employee Warning Notice

Employee Information

Date: 9-19-12
Employee Name: OMAR SANCHEZ
Job Title: OPERATOR
Manager/Supervisor: RICK NELSON

Type of Warning

Verbal Warning [checked]
Written Warning []
Final Warning []

Type of Offense

Tardiness/Leaving Early []
Absenteeism []
Violation of Company Policies []
Substandard Work []
Violation of Safety Rules []
Rudeness to Customers/Coworkers [checked]
Other []

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

Omar was raising his voice and made physical contact with a co-worker

Plan for Improvement:

Talk to workers with patience

Consequences of Further Infractions:

Written warning

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Employee Signature: Omar Sanchez (signed) Date: 9-19-12

Manager/Supervisor: Rick Nelson Date: 9-19-12

Witness Signature (if employee understands warning but refuses to sign) Date