

12/14/11
 LN 12/17 to call back for interview time.



ENTERED

CMG APPLICATION FOR EMPLOYMENT

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED

PLEASE COMPLETE PAGES 1-5 *Female* DATE 11/06/2012

Name OKWAY. ADUK Obang
Last First Middle Maiden

Present address 1550 50th St NW
Number Street
Rochester MN 55901
City State Zip

Social Security No. 213 - 11 - 5012

Telephone 507 2063581 E-Mail obang2006@hotmail.com

If under 18, please list age Above 38 Referred by Abang Aduok

Position applied for (1) any Shift available to work
 and salary desired (2) Negative 1st any
(Be specific) 2nd any
3rd any

How many hours can you work weekly? any Can you work nights? _____

Employment desired FULL-TIME ONLY PART-TIME ONLY FULL- OR PART-TIME

When available for work? immediaty

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules?
 No ___ Yes If so, please explain _____

Do you anticipate any absences from work on a regular basis?
 No ___ Yes If so, please explain _____

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School	Addis Ababa	Ethiopia	2001	Diploma
College	RCTC	USA	2010	Nursing Ass (pchi)
Bus. or Trade School	Addis Ababa	Ethiopia	2003	photography
Professional School	Jarama	Ethiopia	2009	Entrepreneur

HAVE YOU EVER BEEN CONVICTED OF A CRIME? No ___ Yes

If yes, explain number of conviction(s), nature of offense(s), dates of conviction(s), sentence(s) imposed, and type(s) of rehabilitation. _____

APPLICATION FOR EMPLOYMENT

DO YOU HAVE A DRIVER'S LICENSE? Yes ___ No

What is your means of transportation to work? I have car.

Driver's license number NA44188879912 State of issue 11-2010 - 01-01-2014

Operator ___ Commercial (CDL) ___ Chauffeur ___

Expiration date 01-01-2014

Have you had any accidents during the past three years? ___ Yes No
If so, how many? _____

Have you had any moving violations during the past three years? ___ Yes No
If so, how many? _____

Please list two references other than relatives or previous employers.

Name <u>GUYO KWOT</u>	Name <u>Friday Adam</u>
Position <u>L6</u>	Position <u>NIS</u>
Company <u>mayo clinic</u>	Company <u>RACHAHEI LESSATAN</u>
Address <u>4355 19th AVENUE</u>	Address <u>NIS</u>
<u>NW, Rochester, MN, 55901</u>	
Telephone <u>(507) 2611260</u>	Telephone <u>(507) 2826784</u>

APPLICATION FOR EMPLOYMENT

MILITARY

HAVE YOU EVER BEEN IN THE ARMED FORCES? Yes No

ARE YOU NOW A MEMBER OF THE RESERVE OR NATIONAL GUARD? Yes No

Branch _____ Specialty _____

Date Entered _____ Discharge Date _____

WORK EXPERIENCE

Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name <u>ADUK OKWAY</u>	Supervisor name <u>ShakMw</u>	
Position <u>home health care</u>	Employment dates	Pay or salary
Company <u>Methero Area</u>	From <u>2/10</u>	Start <u>11.00</u>
Address _____	To <u>present</u>	Final <u>11.00</u>
Telephone <u>(507) 288 5499</u>	Your last job title <u>pch</u>	
Reason for leaving (be specific) <u>more home I needed.</u>		
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.		

Name <u>ADUK OKWAY</u>	Supervisor name <u>Joyce Skjeie</u>	
Position <u>case Aide</u>	Employment dates	Pay or salary
Company <u>Olmedated County Family</u>	From <u>2007</u>	Start <u>8.50</u>
Address <u>2117 Campus Dr SE Rochester, MN 55904</u>	To <u>2008</u>	Final <u>8.50</u>
Telephone <u>(507) 329 6500</u>	Your last job title <u>case Aide</u>	
Reason for leaving (be specific) <u>internship end.</u>		
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company. <u>provided clerical support for the family support and assistance division. opened mail: date stamped and distributed to the correct recipients, operated copying machine, and assembled packets.</u>		

APPLICATION FOR EMPLOYMENT

WORK EXPERIENCE

Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name _____ Position _____ Company _____ Address _____ Telephone (____) _____	Supervisor name _____ <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Employment dates</td> <td style="width: 50%;">Pay or salary</td> </tr> <tr> <td>From</td> <td>Start</td> </tr> <tr> <td>To</td> <td>Final</td> </tr> <tr> <td colspan="2">Your last job title _____</td> </tr> </table>	Employment dates	Pay or salary	From	Start	To	Final	Your last job title _____	
Employment dates	Pay or salary								
From	Start								
To	Final								
Your last job title _____									
Reason for leaving (be specific) _____									
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.									

Name _____ Position _____ Company _____ Address _____ Telephone (____) _____	Supervisor name _____ <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Employment dates</td> <td style="width: 50%;">Pay or salary</td> </tr> <tr> <td>From</td> <td>Start</td> </tr> <tr> <td>To</td> <td>Final</td> </tr> <tr> <td colspan="2">Your last job title _____</td> </tr> </table>	Employment dates	Pay or salary	From	Start	To	Final	Your last job title _____	
Employment dates	Pay or salary								
From	Start								
To	Final								
Your last job title _____									
Reason for leaving (be specific) _____									
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.									

May we contact your present employer? Yes No

Did you complete this application yourself Yes No

If not, who did? _____

**PLEASE READ CAREFULLY
APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant ADAM OKWAY

Date: 1/16/2012

ADUK O OKWAY
1545 2nd AVE NE Apt 7 old building
Rochester, MN 55906 (1)
(507) 316-0614
adukokway@yahoo.com

OBJECTIVE

Seeking a position in which I have the opportunity to work using my knowledge and experience, and to relate to people.

JOB HISTORY/DUTIES

CASE AIDE

Rochester, MN
9 Months of Experience
Provided clerical support for the Family Support and Assistance Division. Opened mail, date stamped, and distributed to the correct recipients. Operated copying machine, and assembled packets. Maintained data privacy and handled confidential information appropriately.

NURSERY ATTENDANT

Keedysville, MD
Start Date: Sept., 2006 End Date: June 2007
Cared for preschool children during weekly worship services. Ensured child safety and well-being. Taught basic skills to children.

DAYCARE PROVIDER

Keedysville, MD
21 Months of Experience
Provided basic care and instruction to children at home. Prepared meals and supervised group activities.

VOLUNTEER INTERPRETER

Ethiopia
24 Months of Experience
Interpreted for refugees and professional workers. Represented the Women's groups in meetings. Ensured that the food ratios were distributed equally to all, especially the women.

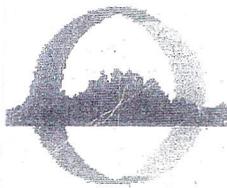
EDUCATION

DEGREE: HIGH SCHOOL DIPLOMA

Major: Video-graphy and Photography
Master Finearts and Vocational Training Center., AA Ethiopia

ADDITIONAL SKILLS

Linguist: Fluent in Anyuak (mother tongue), Amharic (Ethiopian national language) and English. Hospitality. I love welcoming visitors and guests. Photography.



COUNTY OF

Olmsted

COMMUNITY SERVICES
FAMILY SUPPORT & ASSISTANCE
151 4th ST SE 3rd FLOOR
ROCHESTER MN 55904
507.328.6500 FAX 507.328.7956

May 30, 2008

To Whom It May Concern:

Aduk Okway is currently working in our office under an internship program. She began working at Olmsted County in October 2007.

Aduk's main duties have been with our clerical support team. Some of her office duties have included putting together packets of forms for the Financial Workers and making sure office equipment and the front lobby is supplied. Examples would be loading the fax and copy machines with paper daily and refilling the lobby forms.

Her primary duties have been distribution of our incoming and outgoing mail. Aduk starts her day by collecting and sorting all of the outgoing mail for the Financial and Child Support units. Mid-morning the incoming mail is delivered by central services. Aduk open, date stamps and distributes the mail to the Financial Workers and the Child Support workers. This routine begins again at 12:30pm. Throughout the day client's drop off mail that Aduk collects, date stamps and distributes as well.

Aduk uses Olmsted County Outlook e-mail daily and has had some training on the MAXIS (welfare) computer system.

Aduk has a very positive, friendly attitude at work. Our staff has enjoyed working with her during her internship.

If you would like any further information, please call 502-328-6329

Sincerely,

Joyce Skjeie
Family Support and Assistance Supervisor
Olmsted County