



EMPLOYEE TERMINATION FORM

Employee Name: **Okuni Ojulu**

Termination Date: **November 8, 2017**

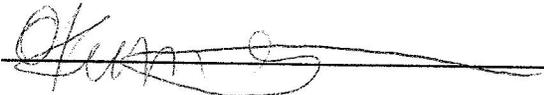
Reason for Termination:

- | | |
|--|---|
| <input type="checkbox"/> Voluntary Resignation | <input type="checkbox"/> Job Abandonment |
| <input checked="" type="checkbox"/> Insubordination | <input type="checkbox"/> Permanent/Temporary Layoff |
| <input checked="" type="checkbox"/> Policy Violation | <input checked="" type="checkbox"/> Unacceptable Work Performance |

Explanation for Dismissal: **Okuni has been observed taking excessive breaks, sleeping on the job in the training room and being away from his work area for extended periods of time. Also numerous errors in paperwork, etc. have been noted.**

These continued performance issues and policy violations have greatly impacted the operations of the department. Okuni has been verbally counseled numerous times by Dick Lunser, Shipping Manager, on these ongoing performance and behavior issues with no improvement. Due to unacceptable conduct and performance, your employment is being terminated effective immediately.

Is this Employee Eligible for Rehire: Yes No

Employee Signature:  Date: 11/8/17

Manager Signature:  Date: 11-8-17