



# Transfer Request

Employee Name: Ojaa Gora

Date: 1/5/18

Current Shift/Dept.: 2<sup>nd</sup> QA

Shift Requesting: 3<sup>rd</sup> Sanitation

Reason: Available Opening

Date of Requested Transfer: 2/5/18

Office Use Only

Attendance: Great

Work Performance: PR on 1/2/18 score 4.125

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: *Kendra Junt MSchumacher*

Work Restrictions: N/A

Current Wage: \$14.00 New Wage: \$13.35 + \$2.00 SHIF DIF.

Hire Date: 1/3/17

HR Initials *W*

Will lose QA  
increase but kept  
review increase.  
Please let them  
know.

Thanks U