

OCEANIA SNELLING

SUPPLY CHAIN AND LOGISTICS SPECIALIST



Augusta, GA



(762)212-1556



Oceaniasnelling@gmail.com

EXPERTISE

Supply Chain Management
Inventory Control
Clerical Administration
Warehouse Operations & Optimization
Freight & Route Optimization
Customer Service and Relations
Process Improvement & Efficiency
Team Leadership & Training
Quality Assurance & Compliance
Data Analysis & Reporting
WMS Systems SAP & ERP
Proficient in MS Office

CERTIFICATION

Forklift Certified – Sit down, Clamp, Standup, Reach, and Order Picker

OSHA Safety Certification

Fundamentals of Global Supply Chain Management Coursera

EDUCATION

ASSOCIATE'S DEGREE
SUPPLY CHAIN MANAGEMENT
Augusta Technical
2024 – 2026

INDUSTRIAL MANUFACTURING
DIPLOMA
RPM Augusta
2017 – 2019

HIGH SCHOOL DIPLOMA
Cross Creek High
2014-2019

CAREER SUMMARY

Results-driven logistics professional with 7 years of experience in Supply Chain Operations, inventory management, clerical administration, and warehouse optimization. Proficient at leading teams, streamlining processes, and ensuring seamless logistics flow. Currently pursuing an Associate's Degree in Supply Chain Management to further enhance expertise in procurement, distribution, and operational efficiency. Proven track record of improving logistics workflows, reducing costs, and maximizing productivity.

PROFESSIONAL EXPERIENCE

TEAM LEAD NIGHT SHIFT

JAN 2024 – PRESENT

DHL LOGISTICS

- Lead and train a team of warehouse employees, making sure shipments and inventory stay accurate and on schedule.
- Oversee shipping, receiving, and inventory tracking, helping reduce errors and delays.
- Work closely with different departments to fix issues before they impact operations.
- Improve warehouse workflows to make processes faster and more efficient.
- Use Warehouse Management Systems (WMS) to track shipments and manage data.

SHIPPING OFFICE ASSOCIATE

AUG 2023 – JAN 2024

DHL LOGISTICS

- Handled shipment scheduling, freight documentation, and carrier coordination to ensure on-time deliveries.
- Managed order processing and inventory tracking to keep supply levels accurate.
- Communicated with drivers and warehouse teams to prevent delays and resolve issues.
- Performed SAP, GUI, and PINC Operations.
- Dispatched BOL's, received in Inbounds and Outbound paperwork.
- Used logistics software and Microsoft Excel to enter shipment details and track orders.
- Worked closely with the warehouse team to streamline the loading/unloading process.

WAREHOUSE ASSOCIATE

DHL LOGISTICS/ RBW LOGISTICS

MAR 2020 – AUG 2023

- Processed incoming and outgoing shipments, ensuring correct labeling, packing, and staging. Operated forklifts to move freight safely and efficiently.
- Assisted with inventory counts and restocking to keep supply levels accurate.
- Worked with team members and supervisors to meet daily shipping and receiving goals.
- Maintained safety procedures and warehouse cleanliness to reduce accidents and downtime.