

PAYROLL CHANGE REPORT

Today's Date: <u>9/1/2025</u>	Effective Date: <u>10/5/2025</u>
Hire Date: <u>9/30/2024</u>	Hours Worked: <u>12 Month</u>
Employee's Name: <u>Ujilu Othow</u>	
Department: <u>Sanitation</u>	

CHANGE (\$)		FROM	TO
X	Rate	\$17.00	\$17.50
	Shift Differential	\$1.50	\$1.50
	Total	\$18.50	\$19.00

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	60 Day	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS

Authorized by: _____ (Department Manager)	Date: _____
Guideline verified: <u>Lauri Hanson</u> (Human Resources)	Date: <u>8-29-25</u>
<u>Devin P. B.</u> (Plant Manager)	Date: <u>9-2-25</u>

CMG
PL