



# Transfer Request

Employee Name: Nyabuay Nyang

2/12/20

Effective Date: ~~(she will be going on FMLA leave - she would like to transfer when she returns - Date TBD)~~

Current Shift/Dept.: 1<sup>st</sup> QA North

Shift Requesting: 1<sup>st</sup> Production North

Reason: Daycare issues

Employee Signature: ~~X~~ Nyabuay Nyang

Office Use Only

Attendance: Good

Work Performance: EPR 9/3/19 - 3.6

Available Opening: \_\_\_\_\_

CMG Approval: Kelsey Sikkink

Department Manager Approval: Kendra [Signature]

Work Restrictions: N/A

Current Wage: \$13.20 New Wage: \$10.20/hr.

Hire Date: 8/27/2018

HR Initials [Signature]