

# PAYROLL CHANGE REPORT

Today's Date: <u>8/1/2022</u>	Effective Date: <u>8/7/2022</u>
Hire Date: <u>6/1/2022</u>	Hours Worked: <u>60 Days</u>
Employee's Name: <u>Norman Jackson</u>	
Department: <u>Formax</u>	

	CHANGE (S)	FROM	TO
X	Rate	\$16.00	\$16.50
	Shift Differential	\$0.75	\$0.75
	<b>Total</b>	<b>\$16.75</b>	<b>\$17.25</b>

REASON (S) FOR THE CHANGE (S)							
	Seniority Increase (Circle One)	<b>60 Day</b>	6 Month	1 Year	18 Month	2 Year	Annual
	Merit Increase						
	Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS
<b>One unexcused absence</b>

Authorized by: <u></u>	Date: <u>8-1-22</u>
Guideline verified: <u></u>	Date: <u>8-1-22</u>
<u></u>	Date: <u>8/1/22</u>
(Department Manager)	
(Human Resources)	
(Plant Manager)	

CMG  
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