CMG
CORPORATE MANAGEMENT GROUP

CMG APPLICATION FOR EMPLOYMENT

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED

PLEASE COMPLETE PAGES 1-5 DATE 06/8/15

Name HINES, Nikita Marie
Last First Middle Maiden

Present address 432 concord st Apt #4
Number Street

Saint paul MN 55107
City State Zip

Social Security No. 497 - 04 - 9013

Telephone 651 592-2396 E-Mail hinesn00@my.saintpaul.edu

If under 18, please list age _____ Referred by _____

Position applied for (1) Chauffer
and salary desired (2) 10.00
(Be specific)

Shift available to work
1st ✓
2nd
3rd

How many hours can you work weekly? 30 Can you work nights? yes

Employment desired ___ FULL-TIME ONLY ✓ PART-TIME ONLY ___ FULL- OR PART-TIME

When available for work? July 1st

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules?
✓ No ___ Yes If so, please explain _____

Do you anticipate any absences from work on a regular basis?
✓ No ___ Yes If so, please explain _____

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School	MTS	2872 26th ave		
		South Mpls, MN	1	HS Diploma
College	Saint Paul	235 Marshall		
	College	ave	current	AAS Degree
Bus. or Trade School				
Professional School				

Revised February 2012

APPLICATION FOR EMPLOYMENT

DO YOU HAVE A DRIVER'S LICENSE? ✓ Yes ___ No

What is your means of transportation to work? car

Driver's license number E215008614608 State of issue MN

Operator ___ Commercial (CDL) ___ Chauffeur ___

Expiration date 9/26/2019

Have you had any accidents during the past three years? ___ Yes ✓ No

If so, how many? ___

Have you had any moving violations during the past three years? ___ Yes ✓ No

If so, how many? ___

Please list two references other than relatives or previous employers.

Name David bufford

Position Construction

Company Morteson

Address 379 baldwin ave NW 55330

Telephone (612) 910-4604

Name Courtney Bailey

Position Home Health Aid

Company Jewish Family Center

Address 924 cleveland ave S Apt 5, St paul, MN 55116

Telephone (651) 214-1307

MILITARY

HAVE YOU EVER BEEN IN THE ARMED FORCES? __ Yes ✓ No

ARE YOU NOW A MEMBER OF THE RESERVE OR NATIONAL GUARD? __ Yes ✓ No

Branch _____ Specialty _____

Date Entered _____ Discharge Date _____

WORK EXPERIENCE

Please list your work experience for the **past five years** beginning with your most recent job held.
If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name ~~[illegible]~~ Nikita Hines
Position ~~Assisted~~ Direct Support Staff
Company ~~[illegible]~~ Dungarvin
Address 1444 northland dr. Suite#100
Telephone (651) 699-0006

Supervisor name Malika

Employment dates	Pay or salary
From May 5 2015	Start $11.59/hr
To current	Final 11.59/hr

Your last job title Direct Support Staff

Reason for leaving (be specific) Still working there

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company. Direct Support ~~Specialist~~ Specialist, Administer medication, help elderly with food, grocery shopping, driving company vehicles

Name Nikita Hines
Position Line cook
Company Old Country Buffet
Address 2000 South Robert
Telephone (651) 457-0750

Supervisor name DeSean Wells

Employment dates	Pay or salary
From Feb 2014	Start 9.00/hr
To May 2015	Final 9.00/hr

Your last job title Line cook

Reason for leaving (be specific) Needed more hours

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.
Cook food in timely fashion, clean kitchen, prep food, follow recipes & ingredients

APPLICATION FOR EMPLOYMENT

WORK EXPERIENCE

Please list your work experience for the **past five years** beginning with your most recent job held.
If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name _____	Supervisor name _____	
Position _____	Employment dates	Pay or salary
Company _____	From	Start
Address _____	To	Final
Telephone (____) _____	Your last job title _____	
Reason for leaving (be specific) _____		
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company.		

Name _____	Supervisor name _____	
Position _____	Employment dates	Pay or salary
Company _____	From	Start
Address _____	To	Final
Telephone (____) _____	Your last job title _____	
Reason for leaving (be specific) _____		
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.		

May we contact your present employer? ✓ Yes __ No

Did you complete this application yourself ✓ Yes __ No

If not, who did? _____

PLEASE READ CAREFULLY
APPLICATION FORM WAIVER

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant _____ **Date:** 6/8/2015

Applicant Name: Nikita, Hines Date: 6/8/15.

Interviewer: Maby Amias.

1. *How did you hear about Corporate Management Group? Ad? Referral?*

   Indeed Driver position. (But no class B)

2. *Is that a mobile / Cell phone or lan line? Do you accept test messages? How about email?* 651 592.2396

3. *(+ / -) What are your pay expectations? (Make sure to explain our pay structure)*

   $10.00

4. *(+ / -) What shift(s) do you prefer to work?*

   1ST shift. (No weekends. has a job. on the weekends)

5. *(+ / -) Are you available to work weekends?*

   No.

6. *(+ / -)How do you plan to get to and from work?*

   Car.

7. *(+ / -)Tell me about what you did at (Pick a previous position listed on application)?*

   Direct Support Staff.

   - *Why did you leave that position?*

     STill there.

   - *If relevant – Why were you terminated?*

     N/A.

8. *(+ / -)Have you ever made a mistake while at work?* yes.

   How did you handle it? Just fix my mistake.

9. *(+ / -) Has there been a time when there wasn't any or enough work to do at one of your previous positions?* yes.

   What did you do? help out. Other.

10. *(+ / -) Do you currently have any limitations or restrictions that we should be aware when considering you for a position? If so, What? (It does not eliminate them from opportunity we want to make the right match)*

Doesn't look very interested in the production position. was more looking for the Driver pos But has no class

11. Preparation 7

12. Comprehension 9