

Nicole Johenning

(she/her/hers)

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Professional Summary

Highly motivated and reliable Order Picker with a strong work ethic. Experienced with picking, packaging, shipping, and inventory management. Able to stand for long periods while accurately and quickly picking orders. Looking for more experience in a fast-paced warehouse environment.

Work Experience

Picker/Packer

Leanin'Tree | Mead, CO

November 2024 to March 2026

1. Pick and scan products for orders
2. Prepare product for shipment
3. Restock shelves with product
4. Checking order accuracy
5. Print shipping labels for orders

Production Worker/Machine Operator

Lake Valley Seed | Boulder, CO

January 2023 to August 2023

- Calibrated machinery to adapt to new varieties of seeds
- Operated packaging machinery to efficiently produce seed packets while maintaining high quality standards
- Inspected final product to assure adherence to required specifications
- Performed regular inventory counts to ensure accurate stock levels and minimize discrepancies
- Received incoming products, assuring quality before updating inventory and storing products in appropriate locations
- Followed safety protocols at all times, including proper lifting techniques and wearing appropriate protective gear

Order Picker

Electric Tobacconist LLC | Boulder, CO

January 2019 to December 2020

- Maintained accurate inventory records by conducting regular cycle counts and reconciling discrepancies
- Performed quality checks on incoming products to ensure they meet company standards before updating inventory counts
- Picked appropriate products for customer orders and packaged them quickly while maintaining high accuracy
- Packaged orders and prepared shipping labels using ShipStation shipping software
- Stocked product on shelves and packaging materials for shipping

Assistant Manager

Firehouse Subs | Longmont, CO

January 2015 to December 2018

- Maintained excellent menu and product knowledge to prepare orders accurately and efficiently
- Properly stored food items with attention to hygiene and safety policies and procedures
- Upheld the stocking of the items throughout shifts and restocked for subsequent shifts
- Opened and closed kitchen following checklists for all kitchen stations.
- Reviewed inventory levels and placed orders to replenish supplies
- Delivered an exceptional level of service to each customer by listening to concerns and answering questions

Education

High School Diploma

Legacy High School | Broomfield, CO

2009

Upper secondary education

Skills

- SAP
- Interpersonal skills
- RF scanner
- Order fulfillment
- Order tracking
- Order Picker
- GMP
- Materials handling
- Packing
- Packaging
- Inventory control
- Warehouse experience
- Attention to detail
- Order shipping
- Inventory management
- Teamwork
- Order picking
- Shipping & receiving
- Picking & packing
- Warehouse distribution

Languages

English

Certifications and Licenses

Driver's License

Additional Information

Authorized to work in the US for any employer