

NICO MARQUEZ

Maintenance Engineer/Salesman

626.565.8393

Nico.r.m5280@proton.me

SUMMARY

Maintenance Engineer with over 10 years' experience in preventative maintenance, appliance repair/installation, turns, project management. As well as over 3 years in sales. Effective communication skills in dealing with both vendors and customers alike. Exceptional troubleshooting and problem-solving ability ensure timely completion of any tasks. Devoted to giving every tenet a positive and memorable experience.

SKILLS

Maintenance
Water
Extraction
EG Prevention
Plumbing
Repairs
HVAC
Maintenance
Pool operation
Tenet and
Leasing Laws
Carpentry
Leasing and
Sales

AMC, llc.

2020-2023

Maintained a 400 unit+ property with 2 pools, Garages, Laundry rooms, parking lot, and dog park. Maintained grounds daily, checked and maintained both pools during summer season and just the indoor pool during the winter. Walked move-outs and did turns. Ordered parts, supplies, and equipment when necessary. On call rotation, however longest on call lasted 6 months. Plumbing was the main skill used at this property, allowing me to become efficient on cleaning and drying major leaks. At one point was promoted to supervisor, managed 3 men and always had move ins don on time using effective communication with the office staff.

Advance Auto Parts

2019-2020

Closed store nightly as the front-end supervisor, counted drawers and made a cash drop. Stocked store every week when inventory came. Did pick lists and deliveries to stores requesting transfers. Installed batteries, lights, and wind shield wipers for customers. Drove sales up to compete every week for the top store. Excellent customer service skills

Hinkley High

2005-2009

G.E.D.
CPO
EPA

The Home Depot

2016-2019

Lead salesman for department 23 floor and décor at The Home Depot. Responsible for both opening and closing department. Keeping shelves stocked using Reach/Forklift. Answering any and all questions that customers had. Set up for technicians to take measurements for both carpet and blinds. Driving and closing sales after following up. Special orders and Order selecting.

Doubletree by Hilton

2015-2016

Resolved Customer complaints, maintenance issues, and grounds requests daily. Preventive maintenance on 3 units daily. Pool operator, with osha certification in safety. Ordered parts and supplies as needed, dealt with vendors accordingly and was responsible for 3rd shift daily tasks. Paint and drywall were primary skills used during PM's.