

# Nick Belleau

## **Warehouse Operator/Supervisor**

Fort Collins, CO

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Seeking employment that rewards hard work, a good work ethic and a positive attitude while ultimately reaching career goals.

Authorized to work in the US for any employer

## Work Experience

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### **Warehouse Operator, Inventory Control, Supervisor**

Noosa Yoghurt

May 2016 to August 2019

Worked my way up from an entry level operator to Supervisor in 3 years. The last year of which was spent supervising all aspects of shipping and cold storage. Cost savings, Inventory, Slotting, Tracking, and filling in on the pick line when operators were out. This could entail order picking, wrapping pallets, loading trucks, checking orders, forklift and pallet jack operations.

### **Kennel Technician**

Ashcroft Kennels

August 2014 to September 2015

As a Kennel Tech at Ashcroft Kennels responsibilities ranged from working in an office setting along with working around and interacting with up to 250 dogs. Responsibilities in the office included, answering phones, booking client dates, entering these bookings into the computer, giving tours of facility and handling payments. While interacting with the dog's responsibilities were to supervise play groups, clean up after dogs both inside and out, feed dogs to customer's instructions. Kennels are cleaned weekly. Dogs are also groomed if requested. When kennels were not full, repairs were made and new kennels were constructed using hand tools and power tools. Some kennels had to be fabricated so use of measuring was also applied.

### **Customer Service Rep**

SOS

September 2012 to January 2014

Staffing Temp/ Otter Box Call Center

While working as a temp at the Otter Box call center one handles incoming call related to customers warranty on phone cases, new product inquires, and delivery status. Calls are judged on Quality Assurance, length of call, and accuracy of information input into the system. One is also to follow their scheduled breaks and lunches to adherence levels of 90% or above.

### **Produce and Grocery Sales Associate**

Produce - San Antonio, TX

April 2011 to January 2012

While working as a Sales Associate at Wal-Mart, morning job duties include handle incoming shipments of product, inventory shipment, remove bad or out of date product from sales floor, stock new product on sales floor by 7am, and assisting customers in a timely fashion. Evening/Closing duties include maintaining sales floor by stocking product, removing bad or out of date product, sweeping and mopping sales floor as well as back room, and helping customers as needed throughout shift. At the end of every shift trash was thrown away, compost was put in compost bins, and floor was swept.

24 Hour Helpline CSR - San Antonio, TX  
March 2010 to December 2010

Working as a Help Line representative duties were to handle incoming calls about customer's insulin pumps and glucose sensors, document calls in customer's account, set up shipment if needed, and provide high class customer service to all customers both upset and happy. Upon speaking with the customer and figuring out customer's problem one would trouble shoot insulin pump and sensors by walking customer through steps to assure them the equipment was working as designed. If problems were found with equipment shipping was arranged. One had to follow daily adherence to schedule, and meet requirements for handle time, hold time, and not ready time.

Howl At the Moon - San Antonio, TX  
March 2009 to January 2010

San Antonio, Bexar. TX

Food and Beverage Production

Stocking, inventory control. Clean bar surface, both front and back, waitress stations, along with beer coolers and wells. At the end of the night mats were cleared from behind bar, all trash was swept from behind bar, bottles were wiped down, beer and alcohol stocked and prepared for the next night of service

### **Bar back/ Door Host**

Mickey's Hangover - Scottsdale, AZ  
February 2008 to February 2009

Food and Beverage Production

While working as a Bar back the job was completed both during the day and night. During the day one would receive beer and alcohol orders, inventory the orders, and stock bar and stock room. When arriving for night shift duties were to stock ice in wells, mixers for drinks, beer in coolers, alcohol, glassware and fruit. Clean bar surface, both front and back, waitress stations, along with beer coolers and wells. At the end of the night mats were cleared from behind bar, all trash was swept from behind bar, bottles were wiped down and coolers were stocked for the night. Stocking, cleaning, customer service and personal interaction with public and law enforcement.

### **Customer Service**

Mover - Phoenix, AZ

April 2004 to December 2008

Two Men and A Truck Phoenix, Maricopa, AZ

Transport and Storage - Materials

Duties of employment for mover were to inspect moving truck every morning before shift to ensure that all tools, dollies, pads, wrap, and straps were on the truck. Prepare ice water for the crew for entire day. Check job paperwork for address and prepare directions to first destination. Upon arrival at destination obtain overview of job from customer; consult with crew as best way to load truck and decide which furniture would be loaded first to last. Load truck with customer's furniture and

belongings in a safe and timely manner without damaging anything padding and wrapping when necessary. Upon arrival at second destination unload customer's belongings and place them in customers home to their satisfaction. Upon completion of the job mover would fold pads, pick up any trash, and arrange truck the same way it was upon arrival at work that morning. Customer Service, customer relations, team work, and communication.

### **Single Engine Air Tanker Manager (SEAT Manager)**

The Arizona State Land Department - Phoenix, AZ

March 2003 to July 2006

Government and Military

Seasonal Job for 6-8 months out of the year

During an active Fires season SEAT Manager is responsible for the set up and tear down of SEAT base. Including setting up retardant pumps, assisting loaders in arranging loading tucks on base, insuring pilots have enough room to maneuver plane on base without any obstacles and clear path to and from runway. SEAT Manager is also responsible for communicating with dispatch on location, name and size of fire when active. Gaining supply orders from dispatch for water/Gatorade, lunch for entire base, any parts or necessary equipment, and water tenders retardant deliveries or other necessary personnel. SEAT Manager is also responsible for documenting hours for pilots while on an assignment while either flying on a fire or on standby. These hours are then forwarded to dispatch to be compared with dispatch's documentation. SEAT Manager manages the operational, logistical, and personnel aspects of a working air tanker base.

## Education

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### **General Studies**

Scottsdale Community College - Maricopa, AZ

August 2001 to May 2003

## Skills

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Inventory Control, Inventory Management, Logistics, Supply Chain

## Additional Information

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### SKILLS

Maintenance/Mechanical Expert

Client Relations Expert

General Labor Expert

Forklift Operations Intermediate

Stocking Expert

Inventory Expert