

Nicholas Shugarts

Supervisor

Westminster, CO 80031
nickshug303@gmail.com
(303) 408-0537

Experienced supervisor seeking to leverage knowledge and skills to create a long-term career that provides opportunities for professional growth.

Authorized to work in the US for any employer

Work Experience

Seasonal Warehouse Clerk

Hestra Gloves - Arvada, CO
September 2019 to January 2020

Picked/packed orders to be fulfilled using RFID scanner. Replenished empty shelf bins. Received, counted and sorted shipments. Collected empty boxes around warehouse and put them into a compactor. Operated machinery to reach product in higher shelving areas as well as a floor cleaner/scrubber. Conducted general light janitorial duties.

Manufacturing Associate

Terp Nation LLC - Broomfield, CO
April 2019 to June 2019

Primary responsibility was to produce/weigh 7g and 3.5g jars of hemp flower.
Secondary responsibilities included CBD-infused pre-roll packaging and labeling.

Assembler/Production Worker

Nulite Lighting - Denver, CO
March 2019 to April 2019

Temporary position.

Participated in the assembly and production of commercial LED lighting fixtures at various stages. Responsible for building the fixture body, installing hardware and electrical components/wires as well as testing each fixture to ensure proper functioning. Overall quality-assurance was conducted then labeling and packaging were the final steps in the process. Palletizing and material handling were done on an occasional basis.

Temporary Store Associate

Payless ShoeSource - Westminster, CO
March 2019 to April 2019

Assisted with general store functions such as cashiering, customer service, stocking, loss prevention and cleaning.

Production Associate I

Dixie Elixirs and Edibles - Denver, CO

August 2018 to October 2018

Produced, assembled, packaged and labeled products.

Inspected every product and label to assure quality standards were being met and then sealed outgoing boxes that received my stamp of approval.

Conducted daily audits of all finished goods and starting materials, which were restocked as needed throughout the shift.

Documented every batch of finished goods that was taken to the storage vault and then compiled that data into a daily production log.

Operated packaging equipment such as a steam tunnel, dry heat tunnel, scales and heat guns.

Production Associate

Willie's Reserve - Denver, CO

April 2018 to September 2018

Main responsibility within the team was to produce half and full gram cones along with pre-weigh flower grams, eighths and quarters.

Packaging and labeling of the flower products, vape cartridges, batteries and edibles were secondary tasks.

Monthly auditing of packaging materials was conducted.

Routine facility cleaning was performed.

Personal cone production yields varied from 500 to 1,200 per day based on demand.

Lead Manufacturing Associate

TGS Management - Denver, CO

April 2017 to September 2017

Drove daily production activities with effective communication and leadership.

Packaged and labeled cannabis-infused edibles, tinctures, topicals and concentrates.

Operated and maintained packaging machines plus trained colleagues to operate them.

Conferred with staff, other leads and senior management to improve SOPs.

Responsible for maintaining department's quality controls.

Trained a rotating staff of 2-10 employees to perform assembly, packaging and labeling of products.

Worked alongside floor managers to understand product demand and crafted daily prioritization of tasking.

Assisted in kitchen, topical and extraction production when labor needed to be reallocated.

Trimmer/Packager

Hemp Temps - Aurora, CO

December 2016 to March 2017

Provided temporary cultivation, harvest, post-harvest and packaging services for cannabis industry clients across Colorado.

Defoliated along with pest & disease management during cultivation.

Harvested and processed cannabis for curing.

Employed various trimming techniques based on strain, quality and client's discretion.

Packaged and labeled cannabis infused edibles, flower and cones.

Sanitized cultivation, trim and packaging rooms, tools and equipment.

Packaging Supervisor

Mountain High Suckers - Denver, CO

January 2016 to September 2016

Supervised 1-2 colleagues per shift.
Packaged and labeled cannabis-infused confectionery products.
Modified and printed potency/batch labels.
Coordinated with office administrator to organize nightly goals.
Innovated techniques with an impulse sealer to optimize output.
Received shipments from couriers.
Trained staff on procedural and regulatory changes.
Conducted product and material audits.
Cleaned, closed and locked the facility at night.

Landscaping Technician

Green Meadow Landscaping LLC - Denver, CO
March 2011 to January 2016

Provided full-service, all-season residential and commercial landscaping to clients all over Colorado as well as Cheyenne, Wyoming.

Customer Service Specialist

Office Depot, Store #2189 - Lakewood, CO
January 2013 to July 2013

Greeted customers entering the store to ascertain what each person's unique needs were.
Answered product questions with up-to-date knowledge of features, comparisons and store promotions.
Successfully up-sold product protection insurance, complete furniture sets and sale items.
Stocked all received, and audited all on-hand, inventory.
Performed copy & print services, POS cashiering and light janitorial duties.

Education

Bachelor's in Computer Science

Metropolitan State University of Denver - Denver, CO
January 2015 to Present

Associate of Science in Biology

Red Rocks Community College - Lakewood, CO
2014

High School Diploma

Wheat Ridge High School - Wheat Ridge, CO
2008

Skills

- GMP (1 year)
- Packaging (2 years)
- Retail Sales (1 year)
- Quality Control (2 years)
- Management (1 year)

- General Labor (5 years)
- Assembly Line (Less than 1 year)
- Warehouse Associate (Less than 1 year)
- Customer Service (1 year)
- Inspecting (1 year)
- Stocking (Less than 1 year)
- Picking and Packing Experience (Less than 1 year)
- Warehouse Distribution Experience (Less than 1 year)
- Picker Packer (Less than 1 year)
- Shipping (Less than 1 year)
- Assembly Worker (Less than 1 year)
- Supervisor (1 year)

Certifications and Licenses

ServSafe Food Handler

May 2017 to May 2020

Certificate # 2893839

Driver's License

June 2019 to August 2024

Assessments

Customer Service Skills — Proficient

October 2018

Measures a candidate's skill in evaluating approaches to customer service & satisfaction.

Full results: https://share.indeedassessments.com/share_assignment/kbfdgk1aq87hglwg

Merchandise & Supply Storage Skills — Expert

January 2019

Measures a candidate's ability to apply systematic processes for managing and storing products and merchandise.

Full results: https://share.indeedassessments.com/share_assignment/6pcmvkvhej29l3nc

Mechanical Skills: Monitoring — Highly Proficient

January 2019

Measures a candidate's ability to monitor machine indicators in order to ensure safe and appropriate operation.

Full results: https://share.indeedassessments.com/share_assignment/eli2cpz2dss7aks4

Organizational Skills — Proficient

January 2019

Measures a candidate's ability to arrange and manage files or records using a set of rules.

Full results: https://share.indeedassessments.com/share_assignment/rnrzmlv8kkn7mrsi

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