

Nichelle Witt

Certified Medical Assistant - Children's Hospitals and Clinics of Minnesota

Prescott, WI

wildspirited_1@hotmail.com - 651-497-7967

I am seeking employment with a company where I can fully use my experience and dedication for the success of the organization. With hard work and perseverance I would like to excel in the field where I can succeed and provide me with advancement opportunities.

WORK EXPERIENCE

Certified Medical Assistant

Children's Hospitals and Clinics of Minnesota - 2011 to March 2015

Neurosurgery/Concussion clinic)

- Room patients, obtain vitals, assist in patient cares, phlebotomy, injections, labs.
- Scheduling and Receptionist duties which include checking patients in, checking/updating insurances, ordering translator services

Certified Medical Assistant

Midwest Spine Institute - 2010 to 2011

Assist provider with patient care at multiple facilities. Obtain prior authorizations for all diagnostics, injections and medications.

- Reception/Scheduling.

Certified Medical Assistant

Children's Hospital's and Clinics of MN - Saint Paul, MN - July 2010 to October 2010

Children's Hospital-Specialty (Temporary through On Assignment)

- Busy specialty clinic, up to 7 providers a day. Specialty providers include: Infectious Disease, Genetics, Neurology, Rheumatology and Asthma.
- Room patients, scheduling, injections, medical records, EMR documentation, chart prep, assisting in minor procedures, vitals.

Certified Medical Assistant

Health East Care System-Oakdale Clinic - 2007 to 2010

Room patients, obtain vitals, Phlebotomy, Injections and manage monthly reports.

- Open/Close Lab and assist with obtaining and running various lab procedures.

Medical Assistant/Weight loss Clinic Coordinator

PACE Pediatrics - 2005 to 2007

Room patients, vitals, Phlebotomy, labs.

- Manage and assist physician in children's weight loss through education.

EDUCATION

Diploma

Bryman Institute

