

# Nathan Hahn

## Summary

Louisville, CO 80027

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Possess a core grouping of skills based on my twenty years of employment. Motivated individual striving toward superior customer service for proper and prompt completion of jobs. Utilizing good communication verbally or written, while keeping a focus on future projects for proper planning and development. Well organized and reliable.

Authorized to work in the US for any employer

## Work Experience

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### Machinist

Insight Global - Reliance Fall Protection - Arvada, CO

November 2021 to Present

- Six month contract.
- Work in a team doing steel manufacturing for safety equipment.
- CNC machining, welding, band saw, various sanding wheels for deburring, picked orders and forklift.
- Read prints for measurements within .003 of an inch and proper quality of piece for final build.

### Glazing Installer

Aspen Shower Door - Broomfield, CO

2015 to September 2021

- Specialized in installation of shower enclosures and any other glazing needs for the company.
- Measures, shower door design, scheduling of jobs.
- Assisted with building the company.
- Exude quality craftsmanship along with customer service by providing my knowledge to the customer.

### Glazing Installer

CNC Glass Work Inc - Arvada, CO

2014 to 2015

- Commercial - New & Existing: Window enclosures, frames, store fronts and door enclosures.
- Residential - New & Existing: Windows, patio doors/sliders, reglazes, replacing glazing bead, shower doors, mirrors along with troubleshooting for client service calls.
- Complied with CNC's base rules and regulations of safety codes for proper glass installation.
- Scheduling, proper technique for measurements, plus a comprehensive knowledge of the tools.

### Dinning Services III

University of Colorado - Boulder, CO

2012 to 2014

- Worked with team members to produce a high quality meal with the freshest ingredients.
- Adhered to the ServSafe food preparation and safety guidelines.
- Supervised a team of ten individuals (team members and student workers)

- Trained new team members and student workers on basic kitchen knowledge including: proper handling of knives, safety/sanitation, food production, and preparation.
- Served five to seven hundred people a night.
- Received promotions, plus training on leadership and various kitchen techniques.

### **15 years experience**

Culinary Industry - Denver, CO  
1998 to 2014

- 15 yrs. experience in all phases of the dining experience from dishwasher to owner.
- Writing menus, labels, and blogs for new restaurants.
- Experience with high volume as well as fine dining.
- Saute, Grill, Fry, Prep, quality knife skills and butchering.
- All front of the house needs.
- Remodels and property maintenance need.

### **Carpenter Apprentice**

Sound Structures - Denver, CO  
2011 to 2012

## Education

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### **GED**

Arapahoe Ridge High School - Boulder, CO  
October 1997 to October 1997

## Skills

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- Glazing (8 years)
- Kitchen (10+ years)
- Chef (2 years)
- Customer Service (10+ years)
- Trim Carpentry
- Drywall
- Handyman
- Mechanical Knowledge
- Mold Remediation
- Landscape Maintenance
- Construction
- Food Production
- General counsel
- Conflict management
- Blueprint Reading
- Manufacturing
- Remodeling

## Awards

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### **Dean's List**

December 1999

Westwood College of Technology

Denver CO

### **Perfect Attendance**

December 1999

Westwood College of Technology

Denver CO

## Certifications and Licenses

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### **Valid Drivers License**

Yes

## Assessments

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### **Management & Leadership Skills: Planning & Execution — Familiar**

May 2019

Planning and managing resources to accomplish organizational goals.

Full results: [Familiar](#)

### **Mechanical Skills: Monitoring — Highly Proficient**

May 2019

Measures a candidate's ability to monitor machine indicators in order to ensure safe and appropriate operation.

Full results: [Highly Proficient](#)

### **Email — Proficient**

May 2019

Measures a candidate's ability to effectively compose and organize email messages.

Full results: [Proficient](#)

### **Supervisory Skills: Directing Others — Familiar**

May 2019

Motivating others through feedback to identify improvements or corrective actions.

Full results: [Familiar](#)

### **Memorization & Recall — Familiar**

May 2019

Measures a candidate's ability to commit product or merchandize information to memory and recall at a later time.

Full results: [Familiar](#)

## **Spreadsheets with Microsoft Excel — Completed**

May 2019

Excel knowledge including common tools, PivotTables, conditional & nested formulas, and custom visuals.

Full results: [Completed](#)

## **Graphic Design — Completed**

May 2019

Measures a candidate's ability to create visual media to effectively communicate information and concepts.

Full results: [Completed](#)

## **Critical Thinking — Familiar**

May 2019

Using logic to solve problems.

Full results: [Familiar](#)

## **Business Math — Highly Proficient**

May 2019

Measures a candidate's ability to use basic math to solve problems in a business context.

Full results: [Highly Proficient](#)

## **Organizational Skills — Highly Proficient**

May 2019

Arranging and managing information or materials using a set of rules.

Full results: [Highly Proficient](#)

## **Attention to Detail — Proficient**

February 2020

Identifying differences in materials, following instructions, and detecting details among distracting information.

Full results: [Proficient](#)

## **Written Communication — Proficient**

February 2020

Best practices for writing, including grammar, style, clarity, and brevity.

Full results: [Proficient](#)

## **Customer Focus & Orientation — Proficient**

January 2020

Responding to customer situations with sensitivity

Full results: [Proficient](#)

## **Data Analysis — Proficient**

February 2020

Interpreting and producing graphs, identifying trends, and drawing justifiable conclusions from data.

Full results: [Proficient](#)

### **Attention to detail — Proficient**

October 2020

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: [Proficient](#)

### **Project timeline management — Proficient**

October 2020

Prioritizing and allocating time to effectively achieve project deliverables

Full results: [Proficient](#)

### **Working with MS Word documents (basic) — Highly Proficient**

May 2019

Basic Word techniques, including the use of tools to format or edit text.

Full results: [Highly Proficient](#)

### **First aid — Proficient**

December 2020

Treating common medical emergencies

Full results: [Proficient](#)

### **Marketing — Familiar**

October 2020

Understanding a target audience and how to best communicate with them

Full results: [Familiar](#)

### **Management & leadership skills: Impact & influence — Completed**

October 2020

Choosing the most effective strategy to inspire and influence others to meet business objectives

Full results: [Completed](#)

### **Administrative assistant/receptionist — Familiar**

August 2020

Using basic scheduling and organizational skills in an office setting.

Full results: [Familiar](#)

### **Mechanical knowledge — Proficient**

December 2020

Understanding and applying mechanical concepts and processes.

Full results: [Proficient](#)

### **Mechanical skills: Monitoring — Highly Proficient**

September 2020

Understanding of machine dials, gauges, displays, and data charts

Full results: [Highly Proficient](#)

### **Basic maintenance and repair — Highly Proficient**

November 2020

Performing basic repairs and maintenance for apartment complexes, office buildings, and other facilities

Full results: [Highly Proficient](#)

### **Administrator — Proficient**

January 2021

Personality and problem-solving skills

Full results: [Proficient](#)

### **Verbal communication — Highly Proficient**

January 2021

Speaking clearly, correctly, and concisely

Full results: [Highly Proficient](#)

### **Work style: Conscientiousness — Highly Proficient**

October 2020

Tendency to be well-organized, rule-abiding, and hard-working

Full results: [Highly Proficient](#)

### **Customer service — Completed**

October 2020

Identifying and resolving common customer issues

Full results: [Completed](#)

### **Customer focus & orientation — Proficient**

January 2020

Responding to customer situations with sensitivity

Full results: [Proficient](#)

### **Work motivation — Proficient**

October 2020

Level of motivation and discipline applied toward work

Full results: [Proficient](#)

### **Sales skills — Familiar**

October 2020

Influencing and negotiating with customers

Full results: [Familiar](#)

### **HR: Compensation & benefits — Completed**

November 2020

Knowledge of compensation and benefits programs

Full results: [Completed](#)

### **Mechanical knowledge — Proficient**

March 2022

Understanding and applying mechanical concepts and processes

Full results: [Proficient](#)

## **Case management & social work — Familiar**

July 2021

Determining client needs, providing support resources, and collaborating with clients and multidisciplinary teams

Full results: [Familiar](#)

## **Delivery driver — Proficient**

October 2020

Interpreting instructions or signs and solving problems

Full results: [Proficient](#)

## **Basic maintenance and repair — Highly Proficient**

March 2022

Performing basic repairs and maintenance for apartment complexes, office buildings, and other facilities

Full results: [Highly Proficient](#)

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## **Accounting skills: Bookkeeping — Completed**

October 2020

Calculating and determining the accuracy of financial data

Full results: [Completed](#)

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October 2020

Calculating and determining the accuracy of financial data

Full results: [Completed](#)

**Work style: Reliability — Proficient**

February 2022

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Proficient](#)

**Customer focus & orientation — Proficient**

January 2020

Responding to customer situations with sensitivity

Full results: [Proficient](#)

**Filing & organization — Proficient**

June 2022

Arranging and managing information or materials using a set of rules

Full results: [Proficient](#)

**Attention to detail — Proficient**

June 2022

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

## Additional Information

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- Certified inspector in multiple areas such as: mold, structural, foundations, framing, plumbing and electrical.