

# Nathan Barrett

Lafayette, CO 80026

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Authorized to work in the US for any employer

## Work Experience

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### **Sr Logistics Technician**

AMP Robotics - Louisville, CO

August 2023 to December 2023

- Laid off Dec. 2023 due to failing business model. Can provide documentation of layoff and letter of recommendation.
- Responsible for inventory management and control which includes receiving parts, unpackaging, sorting, storing and being accountable for inventory accuracy
- Sets up parts delivery to the production line and receives parts, unpackaging, sorting, storing and being accountable for inventory accuracy
- Inspects and verifies incoming goods against invoices or other documents, records shortages, rejects damaged goods, and ensures they match purchase orders
- Manage the systems involved in the processing of orders and delivery requests
- Responsible for warehouse setup and design including managing the delivery of goods to the warehouse, the storage of these goods, and the labeling system employed in the facility
- Uses standard procedures to accomplish assigned tasks
- Involved in continuous improvement projects for AMP Robotics
- Occasionally assists shipping and receiving with tasks such as preparing necessary shipping documentation, determining method of shipping, responding to basic fairly complex customer or shipper questions and complaints regarding storage and distribution services, ect
- May operate forklift, hand truck or other equipment to load, unload, transport and store goods
- Ensures everything is documented in Netsuite - AMP Robotic's inventory and financial systems
- Helps maintain a safe and clean work environment
- Partakes in other tasks, as needed to ensure the warehouse remains up and running

### **Operations**

Dakland Solutions - Denver, CO

November 2022 to August 2023

- Support logistical processes for multiple healthcare providers across the state including Centura Health, Dispatch Health, HCA and Children's Hospital.
- Supervise day to day operations including shipping, receiving, project staging and deliveries
- Oversee inventory integrity processes including block audits, cycle counts and discrepancy research
- On-site delivery support for large medical projects

### **Inside Sales Representative**

Anixter - Denver, CO

July 2021 to September 2022

- Support existing accounts through phone, email, and counter communication
- Research and support BOMs to provide accurate time frames on requested materials for large projects
- Provide product education and support on a wide variety of vendor lines
- Complete returns and RMAs on applicable items
- Generate new leads through customer outreach and cold calling

### **Regional Operations Specialist**

Anixter - Denver, CO

June 2016 to January 2020

- Provide remote supervision, support and oversight to west coast security branch operations and three Canadian locations.
- Review weekly sales and ops tracker reports as well as weekly regional scorecard reports
- Promote positive inventory habits by implementing, training, and overseeing Anixter policies and procedures
- Work closely with regional managers if reported items are not completed correctly or in the necessary time frame
- Lead physical inventories and provide post count support to security branches
- Develop positive relationships with sales and ops to achieve common goals

### **Operations Manager**

Tri-Ed Distribution

May 2013 to June 2016

After the resignation of my supervisor, have held the position of Acting Operations Manager for the past year.

- Responsible for five crew members and day to day operations for the second largest facility in North America
- Responsible for over \$2 million dollars of inventory in the second most successful branch in North America.
- Responsible for all logistical operations as well as implementation of new operational procedures.
- Work with professionals across the country to ensure the integrity of the transaction, distribution and quality of our product exceeds the customers' expectations.

### **National Account Manager**

JM Funding Group, INC. - Centennial, CO

July 2015 to May 2016

Responsibilities

Market and sell leases and loans to business across the country on a variety of equipment, vehicles and operating capital.

Call and reach decision makers of the company regarding their financial needs for the year.

Run credit checks, entity and UCC searches to determine whether the customer would qualify for our services.

Work with vendors, insurance companies and various lenders to package and finalize the financial logistics of the deal.

Follow up with customers to ensure they are happy with their equipment and financial package, and to offer our services for any future needs.

#### Accomplishments

Have grossed over \$60,000.00 in profit for the company.

Acquired multiple accounts for return business.

Secured the two largest deals for the company with over a million dollars in exposure.

#### Skills Used

Good phone skills to make over 100 calls a day to various businesses and companies

Personable and professional demeanor

ACT! customer data base

### **Warehouse Associate**

Comcables

June 2012 to May 2013

Maintain warehouse operations at a low voltage cable, fire alarm and security company.

- Responsible for shipping and receiving of customer and distribution orders
- Responsible for scheduling freight orders for national and international shipping
- Stage and schedule orders for will call customers
- Responsible for stock transfers to branches across the country

### **Canvasser**

Rocky Mountain Voter Outreach (Canvasser) - Denver, CO

June 2012 to August 2012

Provide political information to voters

- Collect voter opinion in regards to the 2012 mayoral election.
- Encourage Denver citizens to vote in the 2012 mayoral election.
- Summer work while in college.

### **Temp work during tax season**

VISA

February 2012 to May 2012

February 2012 - May 2012

- Customer support for tax refund prepaid cards.
- Manage account issues and provide information to customers regarding their tax refunds.
- Manage how customers would receive their refund, where refunds would be mailed and oversee security during account maintenance.
- Temp work during tax season.

### **Customer Service Rep**

Dish Network

May 2009 to August 2009

Provide technical support to customers in regards to dish network television and internet services, manage account payments, subscriptions and upgrades, and schedule maintenance appointments

- Summer work while in college.

## Education

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### **BA in Anthropology**

Fort Lewis College - Durango, CO

2006 to 2011

Cherry Creek High School - Greenwood Village, CO

2002 to 2006

### **research**

college algebra, composition and anthropological research methods throughout college career

## Skills

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- Excel
- Customer Service
- Operation
- Logistics
- Algebra
- Warehouse Management
- Low Voltage
- Freight Experience
- Geometry
- Math
- Data entry
- Computer literacy
- Warehouse experience
- Inside Sales
- Microsoft Excel
- Microsoft Office
- Typing
- Communication skills
- Warehouse management
- Inside sales
- Forklift
- NetSuite
- Continuous improvement
- Account management
- Load & unload
- Typing
- Sales
- Freight

- Driving
- Cold calling
- Customer service
- Research
- Leadership
- Operations management
- Warehouse management system
- Supervising experience
- Order fulfillment

## Languages

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- English - Expert

## Certifications and Licenses

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**Forklift Certified**