

Natalie Bombalier

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#readytowork

Authorized to work in the US for any employer

Work Experience

Order Filler

Eldorado Trading Company - Broomfield, CO

November 2020 to December 2020

- Receive and check incoming pick tickets
- Locate products using technology
- Retrieve orders according to quantity, size etc. ensuring accuracy
- Build pallets with orders and position them to loading docks
- Wrap orders before loading on trucks
- Re-stock inventory manually or with warehouse equipment
- Keep records of completed orders
- Replenish empty

Package Handler

FedEx Ground - Medley, FL

October 2017 to May 2020

- Unloading packages of up to 100lbs.
- Train and manage new employees on proper lifting technique, importance of staying hydrated, rules about box sizes, and hazardous labels.
- Reading barcodes and shipping labels
- Using an RF scanner to scan and sort
- Clearing jams, fixing an overlapped belt, the technical features of the belt (buttons and switches)
- Encourage successful techniques to hit a daily goal, oversaw volume
- computers and radios
- removing broken, damaged, or wet packages and replacing the box, retaping, and relabeling.
- Picking and packing
- Using a pallet jack to move pallets from the trucks

Customer Service Representative

Miami, FL

January 2016 to November 2017

- Update the supervisor of any adjustments that needs to be done on the website
- Managed customer accounts
- Greeted customers
- Conducted customer service surveys
- Resolved customer issues
- Assisted customers via live chat
- Collected and documented orders
- Responded to inquiries and issues
- Responsible for troubleshooting applications

Landscaper/Laborer

Miami, FL

January 2014 to March 2015

- Raking leaves
- mowing manually or electric
- Trimming shrubs and weeds
- Planting
- Laying down new grass sod
- Sweeping dirt and dust debris
- Applying pesticide for insects
- Applying fertilizer
- Cutting down tree limbs
- Adding mulch
- Watering grass for growth.

Education

Bachelor's in Criminal Justice

Penn Foster College - Scottsdale, AZ

July 2018 to Present

Skills

- Microsoft Word (1 year)
- Handheld scanner (3 years)
- Warehouse Experience (3 years)
- Organizational Skills (3 years)
- Driving Experience (3 years)
- Customer Service (1 year)
- Shipping & Receiving (3 years)
- Pallet Jack Experience (3 years)
- Basic Math
- Time Management

- Computer Operation
- Live Chat
- Rover experience (Less than 1 year)
- CCTV
- Order Picking
- Security
- English
- Packaging
- Load & Unload
- Freight Experience
- Materials Handling
- Forklift (3 years)
- Power Tools (2 years)
- Landscape Maintenance (1 year)
- Mowing (1 year)
- RF Scanner
- Typing

Awards

Most hard working and best employee

January 2017

Most hard working employee

July 2018

Certifications and Licenses

Basic Life Support (BLS)

August 2017 to August 2019

Security Officer

March 2020 to March 2022

Obtained a Class D license from the Invictus school of security.

Driver's License

April 2017 to April 2025

Security Guard

Assessments

Reliability — Highly Proficient

September 2019

Tendency to be dependable and come to work

Full results: [Highly Proficient](#)

Manufacturing Fit — Proficient

June 2020

Measures the traits that are important for success in manufacturing roles.

Full results: [Proficient](#)

Warehouse Associate — Proficient

June 2020

Assesses the tendencies that are important for success in warehouse roles

Full results: [Proficient](#)

Workplace Safety — Proficient

June 2020

Using safe practices at work

Full results: [Proficient](#)

Scheduling — Proficient

June 2020

Cross-referencing agendas and itineraries to avoid scheduling conflicts.

Full results: [Proficient](#)

Customer Service — Familiar

June 2020

Identifying and resolving common customer issues

Full results: [Familiar](#)

Work Style: Reliability — Expert

April 2020

Tendency to be dependable and come to work

Full results: [Expert](#)

Security Guard Skills — Highly Proficient

April 2020

Assessing risks, enforcing security standards, and handling complaints.

Full results: [Highly Proficient](#)

Customer Focus & Orientation — Highly Proficient

June 2020

Responding to customer situations with sensitivity

Full results: [Highly Proficient](#)

Work Motivation — Highly Proficient

June 2020

Level of motivation and discipline applied toward work

Full results: [Highly Proficient](#)

Construction Safety — Familiar

June 2020

Using safe practices while on a construction site

Full results: [Familiar](#)

Forklift Safety — Proficient

June 2020

Best practices and safety hazards in forklift operation

Full results: [Proficient](#)

Work Style: Reliability — Expert

August 2020

Tendency to be dependable and come to work

Full results: [Expert](#)

Delivery Driver — Familiar

July 2020

Interpreting instructions, reading maps, and solving problems.

Full results: [Familiar](#)

Attention to detail — Completed

June 2020

Identifying differences in materials, following instructions, and detecting details among distracting information.

Full results: [Completed](#)

Call center customer service — Familiar

July 2020

Applying customer service skills in a call center setting.

Full results: [Familiar](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.