



Transfer Request

Employee Name: Nasra Serar

Effective Date: ~~5/03/2021~~ 4/26/2021 or Sooner if a permanent Replacement is hired

Current Shift/Dept.: 2nd South

Shift Requesting: 1st South

Reason: New School Schedule

Employee Signature: _____

Office Use Only

Attendance: Great

Work Performance: EPR 11/2/20 score 4.75

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: MSchumacher

Work Restrictions: N/A

Current Wage: \$12.50 New Wage: NR

Hire Date: 10/28/19

09/2011

HR Initials

JS