

Thursday 10/22 @ 10am, ^{either} shift

Naomi Smith

Bailey, CO

Smith.Naomi29@gmail.com - 303.838.7773

My name is Naomi Smith and I am very personable, ambitious, and articulate. Professionalism is a very important quality for me, and I appreciate being in a work environment where this is prevalent. I possess many skills including, but not limited to:

- Competence in Microsoft Word, Excel, and PowerPoint.
- The ability to type 90+ WPM with minimal errors.
- Strong communication, customer service and organizational skills.
- I have basic working knowledge of SQL, HTML, CSS, JavaScript, Photoshop, Dreamweaver, and more.
- Organized, extremely detail oriented, comfortable in a fast paced environment.

Willing to relocate to: Denver, CO - Colorado Springs, CO - Calhan, CO

Authorized to work in the US for any employer

WORK EXPERIENCE

Data Specialist

Instacart.com - Denver, CO - June 2014 to Present

My job title started out as "Data Collector" and I was promoted to "Data Specialist" after a few months. My original duties included going to designated grocery stores and collecting data of specified items, similar to taking inventory. I was eventually promoted to "Data Specialist" and trained on their backend procedures. My duties now include going over flagged issues (from my computer) and resolving them to the best of my abilities.

This job was temporary, and ended in early January 2015.

Photographer

"Naomi Florence Photography" - 2011 to Present

Under the table, profitable hobby. I have built a regular clientele and maintained it by using customer service skills. Most business has come from 'word of mouth', but I have studied marketing/advertising extensively in my personal time to continue building a client base outside of what word of mouth can provide.

Computer skills, customer relations, creativity and professionalism are key to making this business work.

Cashier/Sales Associate

Travel Centers of America (T.A.) - Limon, CO - August 2013 to December 2013

Graveyard cashier: My duties included, but were not limited to: Restock. Assist customers with shower tickets, lotto, purchases, etc. Send faxes, making phone calls, copying paperwork.

This job ended after I put my "two weeks notice" in.

Phone Assessor

LifePlans, Inc - Waltham, MA - October 2012 to April 2013

Interview Questions

Candidate Name: Naomi

Do you have any questions about the position?

With this account you will have four seven minute breaks and one thirty minute lunch, is that something that will work for you? They have a very strict attendance policy on site. yes

Do you think that you would be comfortable working in a clean room environment?

yes

Can you....

Maintain a steady working pace? yes

Either stand or sit for your entire shift? yes

Work under florescent lights for your shift? yes

What interests you about this position? (Why did you apply?)

Stable work, going to school

What challenges are you looking for in this position?

What motivates you to do your best?

personal satisfaction,
gaining experience

Shift/Pay: 2 or 3

Scheduled Time for Site Tour/Interview:

1:30



DISCLOSURE AND AUTHORIZATION REGARDING PROCUREMENT OF BACKGROUND REPORTS

It is recognized and understood that the Fair Credit Reporting Act provides that anyone "who knowingly and willfully obtains information on a consumer from a consumer reporting agency under false pretenses" shall be fined not more than \$2,500 or imprisoned not more than a year, or both.

In connection with my application for EMPLOYMENT (including contract for services), I understand that investigative background inquiries are to be made on me which may include criminal convictions, motor vehicle, and other reports. These reports may include information as to my character, work habits, performance, education and experience along with reasons for termination of employment from previous employers. Further, I understand that you will be requesting information from various Federal, State, and other agencies which maintain records concerning my past activities relating to my driving, credit, criminal, civil and other experiences. *If I include a current employer for verification, I may jeopardize my position within that company.* I authorize without reservation, any party or agency contacted to furnish the above mentioned information and release all parties involved from any liability and responsibility for doing so. I hereby consent to obtaining the above information from BACKGROUND SOURCE INTL and/or any of their licensed agents. This authorization and consent shall be valid in original, fax or copy form. I further authorize ongoing procurement of the above mentioned reports at any time during my employment (or contract).

Applicant Signature: Naomi Smith Date: 10-22-15

Please PRINT clearly: Position applied for: _____

Name: Naomi Florence Smith Maiden / AKA: Luebstorf
First Middle Last

Soc. Sec. #: 530-39-9784 *Sex: F *Race: cau *Date of Birth: 1-29-89

Current Address: 1869 vigilante ave. County: USA

City: Bailey State: CO Zip: 80421 How long: June 2014 to Present

Previous Address: 203 Navajo Ave. County: USA

City: Simla State: CO Zip: 80835 How long: Oct 2012 to Jun 2014

Motor Vehicle Report Fax to: (208)769-7282

Name as it appears: _____ License #: _____ State held: _____

*Responses to these are completely voluntary. You need not respond to have your application considered. However, without this information, we may be unable to distinguish you from another in the event we discover adverse information during our background investigation. 03/06/01