

Nakeisha Shorty

Longmont, CO

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+1 801 946 8810

- Hard working, responsible, honest, efficient, motivated, adaptable, quick learner, reliable (always shows up to work, even on bad days)
 - Strong computer skills, Problem solver, Keen eye for detail, Experience with training new employees
- Authorized to work in the US for any employer

Work Experience

Car Detailer

FREELANCE - Orem, UT

September 2021 to Present

Job Duties

- Clean interior and exterior by hand, brushes, and other equipment
- Vacuum and Extract interior
- Polish vehicles, windshields, windows, and mats

Automotive Detailer

Torres Automotive Group - Orem, UT

November 2021 to May 2022

- Wash and clean exterior of vehicle, inspect and note any damages, touch up paint and paint correction, restore shine plastic trim.
- Interior vacuum, extract, order bomb, ozone machine, restore/replace broken/old trim, paint touch ups, in depth detail.
- Able to work in a fast past environment, with great time management skills.

Material Handler

ICU Medical - Taylorsville, UT

February 2020 to July 2020

Job Duties:

- Monitor material being used by machines
- Locate raw material and replenish supply
- Drive forklift
- Verify and prepare new work orders
- Cycle count
- Inventory transfer

Process Guide

Amazon - Salt Lake City, UT

August 2018 to December 2019

Job Duties:

- Managed a team

- Created weekly schedules
- Trained employee to become efficient Problem Solvers
- Gave quarterly reports every shift
- Managed problem solving issues swiftly and effectively for entire department

Medical Device Assembly/ Material Handler

Merit Medical - South Jordan, UT

September 2017 to November 2018

Job Duties:

- Perform every produce start to finish with quality
- Keen eye for detail preformed each final inspection
- Responsible for training new employees
- Back-up Material Handler
- Weekly cycle counts
- Verifying all completed work order
- Verify and prepare work orders

Education

Bachelor's in Electical Engineering

New Mexico State University - Las Cruces, NM

August 2014 to May 2016

High school diploma

Atrisco Heritage Academy - Albuquerque, NM

August 2010 to May 2014

Skills

- Warehouse experience
- Order picking
- Pallet jack
- Warehouse distribution
- problem solving
- Detailing
- self motivated