



## New Employee Acknowledgement Form

Welcome to CMG and Reichel Foods!

As a new employee, you will be provided with the website, username and password to view the new hire forms that you signed during your CMG interview. Please sign and date the bottom of the sheet stating that you received your login information.

**CMG/ ESSG / Reichel Foods Handbook**

**Healthcare Notice of Exchange and Website for Enrollment**

**Safety Policy**

**Drug and Alcohol Testing Policy**

**View Paystubs**

➔ Website: <https://zenople.esgazure.com/login/cm>

\*\* do not fill out the below login name and password, CMG will provide you with this information \*\*

Login Name: 5075177049

Login Password: Len6A92C

I hereby acknowledge that I have been provided with the login information to view the items listed above. I understand that it is my responsibility to read and follow each document provided to me and that if I have any questions concerning the times or its content, that it is my responsibility to address my questions with my supervisor or CMG representative, and hereby waive any claim, now or in the future, that I did not receive, did not read or did not comprehend the items or their contents.

Signature: Nathan Daniel Koball Date: 4/18/23



## AUTHORIZATION TO RELEASE INDUSTRIAL HEARING TEST RESULTS

I understand that a successful hearing test is a condition of my employment by Employer Solution Staffing Group, LLC. to work at the facility of Reichel Foods, Inc., and further, that Employer Solutions Staffing Group may, at its discretion, share the results of any such hearing test with Reichel Foods Inc.

I also understand that Employer Solutions Staffing Group may, at its discretion, conduct periodic hearing tests on me during the course of my employment with Employer Solutions Staffing Group and I consent to such tests.

First Name: Nathan

Middle Name: Daniel

Last Name: Koball

Social Security Number: 468-23-3934

Date of Birth: 10/1/1990

Gender (Circle one):  Male  Female

\* My Signature: Nathan Koball

Today's Date: 4/19/23

### Employee Photo Release Form

I, Nathan Koball, agree to let Reichel Foods use my picture for internal security purposes. I also agree to submit a written request to Reichel Foods if/when I wish my photo be removed from the company database.

\* Employee Signature Name: Nathan Koball

Date: 4-19-23

Name: Nate Koball

Date: 4-19-23

## Achoo!

**\*\*Read the story and answer the multiple-choice questions below \*\***

Achoo! We all sneeze sometimes. Sneezing is a reflex that your body does automatically. That means you cannot make yourself sneeze or stop one once it has started. When you sneeze, your body is trying to get rid of bad things in your nose, such as bacteria. You have extra germs when you have a cold, so you sneeze a lot more. You might also sneeze when you smell pepper!

Inside your nose, there are hundreds of tiny hairs. These hairs filter the air you breathe. Sometimes dust and pollen find their way through these hairs and bother your nasal passages. The nerves in the lining of your nose tell your brain that something is invading your body.

Your brain, lungs, nose, mouth and the muscles of your upper body work together to blow away the invaders with a sneeze. When you sneeze, germs from your nose get blown into the air. Using a tissue or "sneezing into your sleeve" captures most of these germs. It is very important to wash your hands after your sneeze into them, especially during cold and flu season.

Do you ever sneeze when you walk into bright sunlight? Some people say that happens to them often. Scientists believe the UV rays of the sun irritate the nose lining of these people, so they sneeze.

If someone nearby sneezes, remember to tell them "Gesundheit!" that is a funny-looking word which is pronounced "gezz-oont-hite." It is the German word that wishes someone good health after sneezing.

1. Why do people sneeze?
  - a. The tiny hairs in your nose tickle
  - b. Your body is trying to get rid of bad things
  - c. You can make yourself sneeze when you want to
2. What are the 3 parts of your body that work together with your upper body to sneeze?
  - a. Hand, Elbow, Shoulder
  - b. Ankle, Knee, Hip
  - c. Brain, Lungs, Mouth
3. What other things can make you sneeze?
  - a. Pepper, Sun, Dust, and Pollen
  - b. Water, Pop, Flowers, Trees
  - c. Salt, Seasonings, Meat, Fruit
4. What is a German word that people often say to someone that sneezes?
  - a. Good Job
  - b. Gesundheit
  - c. Hang in there
5. What should you do after your sneeze into your hands especially during cold and flu season? (This should also be done in the production area!)
  - a. Wipe them with a tissue
  - b. Nothing
  - c. Wash your hands

# EMERGENCY CONTACT INFORMATION

Employer Solutions Staffing Group In-Case of an Emergency – Notification Information

**Please list at least one person with one working phone number.**

We will only contact the name(s) listed below if we are unable to get ahold of you or if there is an emergency.

**Contact # 1:**

Name: Dan Koball

Relationship: Father

Phone Number: 507-951-1209

**Contact # 2**

Name: Cathy Koball

Relationship: Mother

Phone Number: 507-440-0875

Additional information you want ESSG and our client to know in the event of an emergency:

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This information will remain confidential and will only be used in the case of an emergency



## **Applicant Certification and Authorization for Background Check**

*Please read the below statements and initial on the indicated line*

**(This information will be inputted onto the online NHO form – you will be provided the login information during your interview)**

I authorize Employer Solutions Staffing Group (ESSG) to use the information and statements contained in this application to determine my qualifications. I authorize ESSG to make inquiries of my former employers, except as indicated in this application, regarding my previous duties, responsibilities, performance, compensation and eligibility for rehire.

I understand that comprehensive background checks may be conducted to determine my eligibility for my hire by certain clients of ESSG. This may include – but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by ESSG policies.

I release ESSG and other persons or entities from any claims that might be based on ESSG's decision to conduct a background check. I certify that all statements made in my application are true and accurate and that I have not omitted any material information or provided false or misleading information. I understand that any material omission or misrepresentation will result in my disqualification from consideration for employment or if discovered after I begin my employment, will result in my termination.

If hired, I agree to abide by the policies and procedures of ESSG.

I have read and agree NK (initial)

I hereby authorize Employer Solutions Staffing Group, LLC and its designated agents and representatives to conduct a comprehensive review of my background causing a consumer report and/or an investigative consumer report to be generated for employment purposes. I understand that the scope of the consumer report / investigative consumer report may include, but is not limited to the following areas: verification of social security number, credit reports, current and previous residences, employment history, education background, character references, drug testing, civil and criminal history records from any criminal justice agency in any or all federal, state, country jurisdictions, driving records, birth records, and any other public records.

I further authorize any individual, company, firm, corporation or public agency to divulge any and all information, verbal or written, pertaining to me, to Employer Solutions Staffing Group, LLC or its agents. I further authorize the complete release of any records or data pertaining to me which the individual, company, firm, corporation or public agency may have to include information or data received from other sources Employer Solutions Staffing Group, LLC and its designated agents and representatives shall maintain all information received from this authorization in a confidential manner in order to protect the applicants personal information, including, but not limited to, addresses, social security numbers and dates of birth.

I have read and agree NK (initial)

# Authorization to Enter New Hire Information

By signing below, I authorize a member of Corporate Management Group – Rochester Office – to enter my new hire paperwork into the online Zenople (NHO) site. I understand that I will be provided access via login name and password to view the forms that they have completed on my behalf.

\* Employee Signature: Nathan Koball Date: 4-19-23

## Insurance Information

I understand that the CMG Staff defaults to decline insurance when entering my new hire paperwork unless specified otherwise during my interview.

I understand that I have 30 days after my employment starts to apply for insurance through ESSG via the login information provided to me.

\* I agree: NK (initial)

## Electronic W-2 Consent:

The IRS has approved employers to send W-2 electronically to employees. Employees who choose to receive their W-2 statements electronically will have the following advantages. Faster access to your W-2. Ongoing availability to view the W-2. Ability to reprint as many times as needed.

**Would you like to receive your W-2 statement electronically?**

Yes  No

By completing the box below, you are consenting to receive your W-2 by email to only the email address that you list. A paper copy will *not* be provided. This option can be changed at any time but remains in effect until you inform ESSG that you would like to revoke your consent.

I consent to receive my W-2 by email at the address listed below from this date forward.

Email

\* I agree: NK (initial)



# 2023 W-4MN, Minnesota Withholding Allowance/Exemption Certificate

## Employees

Complete Form W-4MN so your employer can withhold the correct Minnesota income tax from your pay. Consider completing a new Form W-4MN each year and when your personal or financial situation changes. If no Form W-4MN is in effect, the number of withholding allowances claimed will be zero.

First Name and Initial <u>Nathan D</u>	Last Name <u>Koball</u>	Social Security Number <u>468-23-3934</u>
Permanent Address <u>1634 7th Ave SE</u>		Marital Status (Check one): <input type="checkbox"/> Single; Married, but legally separated; or Spouse is a nonresident alien <input type="checkbox"/> Married <input type="checkbox"/> Married, but withhold at higher Single rate
City <u>Rochester</u>	State <u>MN</u>	ZIP Code <u>55904</u>

Complete Section 1 OR Section 2, then sign the bottom and give the completed form to your employer.

### Section 1 — Determining Minnesota Allowances

- A Enter "1" if no one else can claim you as a dependent ..... A \_\_\_\_\_
- B Enter "1" if any of the following apply: ..... B \_\_\_\_\_
  - You are single and have only one job
  - You are married, have only one job, and your spouse does not work
  - Your wages from a second job or your spouse's wages are \$1500 or less
- C Enter "1" if you are married. Or choose to enter "0" if you are married and have either a working spouse or more than one job. (Entering "0" may help you avoid having too little tax withheld.) . C \_\_\_\_\_
- D Enter the number of dependents (other than your spouse or yourself) you will claim on your tax return. .... D \_\_\_\_\_
- E Enter "1" if you will use the filing status Head of Household (see instructions)..... E \_\_\_\_\_
- F Add steps A through E. If you plan to itemize deductions on your 2023 Minnesota income tax return, you may also complete the Itemized Deductions and Additional Income Worksheet. .... F \_\_\_\_\_

1 Minnesota Allowances. Enter Step F from Section 1 above or Step 10 of the Itemized Deductions Worksheet. .... 1 \_\_\_\_\_

2 Additional Minnesota withholding you want deducted for each pay period (see instructions) ..... 2 \$ \_\_\_\_\_

### Section 2 — Exemption From Minnesota Withholding

Complete Section 2 if you claim to be exempt from Minnesota income tax withholding (see Section 2 instructions for qualifications). If applicable, check one box below to indicate why you believe you are exempt:

- A I meet the requirements and claim exempt from both federal and Minnesota income tax withholding
- B Even though I did not claim exempt from federal withholding, I claim exempt from Minnesota withholding, because:
  - I had no Minnesota income tax liability last year
  - I received a refund of all Minnesota income tax withheld
  - I expect to have no Minnesota income tax liability this year
- C All of these apply:
  - My spouse is a military service member assigned to a military location in Minnesota
  - My domicile (legal residence) is in another state
  - I am in Minnesota solely to be with my spouse. My state of domicile is \_\_\_\_\_
- D I am an American Indian that resides and works on a reservation for which I am enrolled (see instructions).  
Enter the reservation name: \_\_\_\_\_  
Enter your Certificate of Degree of Indian Blood (CDIB)/Enrollment number: \_\_\_\_\_
- E I am a member of the Minnesota National Guard or an active-duty U.S. military member and claim exempt from Minnesota withholding on my military pay
- F I receive a military pension or other military retirement pay as calculated under U.S. Code, title 10, sections 1401 through 1414, 1447 through 1455, and 12733, and I claim exempt from Minnesota withholding on this retirement pay

I certify that all information provided in Section 1 OR Section 2 is correct. I understand there is a \$500 penalty for filing a false Form W-4MN.

Employee's Signature <u>Nathan Koball</u>	Date <u>4-19-23</u>	Daytime Phone Number <u>507-517-7049</u>
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Employees: Give the completed form to your employer.

## Employers

See the employer instructions to determine if you must send a copy of this form to the Minnesota Department of Revenue. If required, enter your information below and mail this form to the address in the instructions. (Incomplete forms are considered invalid.) We may assess a \$50 penalty for each required Form W-4MN not filed with us. Keep a copy for your records.

Name of Employer	Minnesota Tax ID Number	Federal Employer ID Number (FEIN)
Address	City	State ZIP Code

# Employee's Withholding Certificate

OMB No. 1545-0074

Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay.

Give Form W-4 to your employer.

Your withholding is subject to review by the IRS.

**2023**

<b>Step 1:</b> Enter Personal Information	(a) First name and middle initial <u>Nathan D</u>	Last name <u>Koball</u>	(b) Social security number <u>4168-23-3834</u>
	Address <u>1634 7th Ave SE</u>		Does your name match the name on your social security card? If not, to ensure you get credit for your earnings, contact SSA at 800-772-1213 or go to <a href="http://www.ssa.gov">www.ssa.gov</a> .
	City or town, state, and ZIP code <u>Rochester, MN 55904</u>		
	(c) <input type="checkbox"/> Single or Married filing separately <input type="checkbox"/> Married filing jointly or Qualifying surviving spouse <input type="checkbox"/> Head of household (Check only if you're unmarried and pay more than half the costs of keeping up a home for yourself and a qualifying individual.)		

Complete Steps 2-4 ONLY if they apply to you; otherwise, skip to Step 5. See page 2 for more information on each step, who can claim exemption from withholding, other details, and privacy. **EXEMPT**

**Step 2:** Complete this step if you (1) hold more than one job at a time, or (2) are married filing jointly and your spouse also works. The correct amount of withholding depends on income earned from all of these jobs.

**Multiple Jobs or Spouse Works** Do only one of the following.

(a) Reserved for future use.

(b) Use the Multiple Jobs Worksheet on page 3 and enter the result in Step 4(c) below; or

(c) If there are only two jobs total, you may check this box. Do the same on Form W-4 for the other job. This option is generally more accurate than (b) if pay at the lower paying job is more than half of the pay at the higher paying job. Otherwise, (b) is more accurate

**TIP:** If you have self-employment income, see page 2.

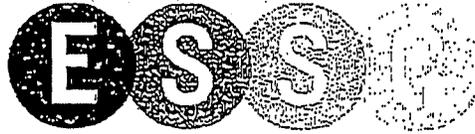
Complete Steps 3-4(b) on Form W-4 for only ONE of these jobs. Leave those steps blank for the other jobs. (Your withholding will be most accurate if you complete Steps 3-4(b) on the Form W-4 for the highest paying job.)

<b>Step 3:</b> Claim Dependent and Other Credits	If your total income will be \$200,000 or less (\$400,000 or less if married filing jointly):		
	Multiply the number of qualifying children under age 17 by \$2,000 \$ _____		
	Multiply the number of other dependents by \$500 . . . . . \$ _____		
	Add the amounts above for qualifying children and other dependents. You may add to this the amount of any other credits. Enter the total here . . . . .	<b>3</b>	\$
<b>Step 4 (optional):</b> Other Adjustments	(a) <b>Other income (not from jobs).</b> If you want tax withheld for other income you expect this year that won't have withholding, enter the amount of other income here. This may include interest, dividends, and retirement income . . . . .	<b>4(a)</b>	\$
	(b) <b>Deductions.</b> If you expect to claim deductions other than the standard deduction and want to reduce your withholding, use the Deductions Worksheet on page 3 and enter the result here . . . . .	<b>4(b)</b>	\$
	(c) <b>Extra withholding.</b> Enter any additional tax you want withheld each pay period . . . . .	<b>4(c)</b>	\$

**Step 5:** Under penalties of perjury, I declare that this certificate, to the best of my knowledge and belief, is true, correct, and complete.

**Sign Here**  Nathan Koball **Employee's signature** (This form is not valid unless you sign it.) **Date** 4-19-23

<b>Employers Only</b>	Employer's name and address	First date of employment	Employer identification number (EIN)
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employer solutions staffing group.

## Notification of Minnesota Law Requirement – Unemployment Acknowledgement

*According to Minnesota Statute section 268.095, subdivision 2, paragraph (d), an applicant who; within five calendar days after completion of a suitable job assignment from a staffing service, (1) fails without good cause to affirmatively request an additional suitable job assignment, (2) refuses without good cause an additional suitable job assignment offered, or (3) accepts employment with the client of the staffing service, is considered to have quit employment. This paragraph applies only if, at the time of beginning of employment with the staffing service, the applicant signed and was provided a copy of a separate document written in clear and concise language that informed the applicant of this paragraph and that unemployment benefits may be affected.*

It is your responsibility to contact ESSG through the recruiter stated below for additional assignments. If you fail to do so, it may affect your unemployment benefits.

I understand by signing this form that I am responsible to contact ESSG through the recruiter stated below within 5 calendar days once an assignment ends. I also acknowledge that I have been provided a copy of this form. SM \_ (Initial)

Recruiter: Corporate Management Group

Phone Number: 303-9201425

Address: 1501 W. 124th Ave Unit 500 Westminster, CO 80234

*Nathan Hiball*      *4-19-23*

Employee Signature:

Date:

Employee (please print your name here)

# Pay Information

Payday is every Friday

★ Name: Nathan Daniel Koball

★ Last 4 of SSN: 3934

Please mark what option you choose

Direct Deposit

Bank Name Think Mutual Bank

Routing Number 291975465

Account Number 7450000663109

Circle One

Checking -or- Savings

I Understand and acknowledge that if I do not provide a voided check with this direct deposit form, I am responsible for any delays in payroll or extra costs included if the account number that I provide is incorrect.

Initial NK

Bank of America Money Network Card

↓ Office Use Only ↓

Routing Number \_\_\_\_\_

Account Number \_\_\_\_\_

I authorize ESSG to send my paycheck stub electronically to the email address that is listed below from this date forward.

Email NaterChip889@gmail.com

Initial NK



**Employment Eligibility Verification**  
 Department of Homeland Security  
 U.S. Citizenship and Immigration Services

USCIS  
 Form I-9  
 OMB No. 1615-0047  
 Expires 10/31/2022

▶ **START HERE:** Read instructions carefully before completing this form. The instructions must be available, either in paper or electronically, during completion of this form. Employers are liable for errors in the completion of this form.

**ANTI-DISCRIMINATION NOTICE:** It is illegal to discriminate against work-authorized individuals. Employers CANNOT specify which document(s) an employee may present to establish employment authorization and identity. The refusal to hire or continue to employ an individual because the documentation presented has a future expiration date may also constitute illegal discrimination.

**Section 1. Employee Information and Attestation** *(Employees must complete and sign Section 1 of Form I-9 no later than the first day of employment, but not before accepting a job offer.)*

Last Name (Family Name) <b>Koball</b>		First Name (Given Name) <b>Nathan</b>		Middle Initial <b>D</b>	Other Last Names Used (if any)	
Address (Street Number and Name) <b>1634 7th Ave SE</b>			Apt. Number	City or Town <b>Rochester</b>	State <b>MN</b>	ZIP Code <b>55904</b>
Date of Birth (mm/dd/yyyy) <b>10/1/1990</b>	U.S. Social Security Number <b>468-23-3934</b>	Employee's E-mail Address <b>naterchip88@gmail.com</b>			Employee's Telephone Number <b>507-517-7049</b>	

I am aware that federal law provides for imprisonment and/or fines for false statements or use of false documents in connection with the completion of this form.

I attest, under penalty of perjury, that I am (check one of the following boxes):

<input checked="" type="checkbox"/> 1. A citizen of the United States
<input type="checkbox"/> 2. A noncitizen national of the United States <i>(See instructions)</i>
<input type="checkbox"/> 3. A lawful permanent resident (Alien Registration Number/USCIS Number): _____
<input type="checkbox"/> 4. An alien authorized to work until (expiration date, if applicable, mm/dd/yyyy): _____ <small>Some aliens may write "N/A" in the expiration date field. (See instructions)</small>
<small>Aliens authorized to work must provide only one of the following document numbers to complete Form I-9:          An Alien Registration Number/USCIS Number OR Form I-94 Admission Number OR Foreign Passport Number.</small>
1. Alien Registration Number/USCIS Number: _____ OR 2. Form I-94 Admission Number: _____ OR 3. Foreign Passport Number: _____ Country of Issuance: _____
QR Code - Section 1 Do Not Write In This Space

Signature of Employee <b>Nathan Koball</b>	Today's Date (mm/dd/yyyy) <b>4-19-23</b>
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**Preparer and/or Translator Certification (check one):**

I did not use a preparer or translator.     A preparer(s) and/or translator(s) assisted the employee in completing Section 1.  
*(Fields below must be completed and signed when preparers and/or translators assist an employee in completing Section 1.)*

I attest, under penalty of perjury, that I have assisted in the completion of Section 1 of this form and that to the best of my knowledge the information is true and correct.

Signature of Preparer or Translator		Today's Date (mm/dd/yyyy)	
Last Name (Family Name)		First Name (Given Name)	
Address (Street Number and Name)		City or Town	State    ZIP Code

STOP    Employer Completes Next Page    STOP

8850

Form (Rev. March 2016) Department of the Treasury Internal Revenue Service

Pre-Screening Notice and Certification Request for the Work Opportunity Credit

OMB No. 1545-1500

Information about Form 8850 and its separate instructions is at www.irs.gov/form8850.

Job applicant: Fill in the lines below and check any boxes that apply. Complete only this side.

Your name Nathan Koball Social security number 468-23-3984
Street address where you live 1634 7th Ave SE
City or town, state, and ZIP code Rochester MN 55904
County Olmsted Telephone number 507-517-7049
If you are under age 40, enter your date of birth (month, day, year) 10/1/1990

- 1 Check here if you received a conditional certification from the state workforce agency (SWA) or a participating local agency for the work opportunity credit.
2 Check here if any of the following statements apply to you.
3 Check here if you are a veteran and you were unemployed for a period or periods totaling at least 6 months during the past year.
4 Check here if you are a veteran entitled to compensation for a service-connected disability and you were discharged or released from active duty in the U.S. Armed Forces during the past year.
5 Check here if you are a veteran entitled to compensation for a service-connected disability and you were unemployed for a period or periods totaling at least 6 months during the past year.
6 Check here if you are a member of a family that:
7 Check here if you are in a period of unemployment that is at least 27 consecutive weeks and for all or part of that period you received unemployment compensation.

Signature - All Applicants Must Sign

Under penalties of perjury, I declare that I gave the above information to the employer on or before the day I was offered a job, and it is, to the best of my knowledge, true, correct, and complete.

Job applicant's signature Nathan Koball Date 4/19/23

**CORPORATE MANAGEMENT GROUP**



Employment Application

Office Hours: 9am-4pm Mon-Thur, 9am-3pm Fri

Office Number: 507-923-4955

Office Address: 3707 Commercial Dr. SW Rochester, MN 55902

**Applicant Information**

*(APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED)*

Please fully complete pages 1-3

Full Name: (Last Name, First Name) Koball, Nathan Date: 4/10/23  
 Address: (Street Address) 1634 7th Ave SE (Apt./Unit #) \_\_\_\_\_  
 (City) Rochester (State) MN (ZIP Code) 55904  
 Phone: 507-517-7049 Email: nate.chip88@gmail.com  
 Social Security No. 468-23-3934 Date Available: Wednesday Apr  
 Position Applied for: Any Desired Salary: \$19-20/hr 12hr  
 Shift Available to work: 1st 2nd  3rd Employment desired:  Full-Time  Part-Time  
 Are you authorized to work in the U.S?  Yes  No  
 How did you hear about us? indeed App Referral Name: N/A  
 If under 18, please list age: \_\_\_\_\_  
 Do you have responsibilities or commitments that will prevent you from meeting specified work schedules?  No  Yes

*35*  
*\$1900*  
*good Tran*  
*No physical concern*

Education				
Type of School	Name of School	Location (Complete Mailing Address)	Number of Years Completed	Major & Degree
High School	<u>Grand Meadow Secondary</u>	<u>Grand Meadow, MN</u>		<u>H.S. Diploma</u>
College				
Bus. Or Trade School		<u>N/A</u>		
Professional School				

*Weekend*  
*Accept.*

*L@n6A92C*

*Reg - Pending*  
*Every - Good*

**CORPORATE MANAGEMENT GROUP**



**Employment Application**

Office Hours: 9am-4pm Mon-Thur, 9am-3pm Fri  
Office Number: 507-923-4955  
Office Address: 3707 Commercial Dr. SW Rochester, MN 55902

**Previous Employment**

Company: Kahler Hospitality Group Phone: 507-280-8200  
Address: 20 2nd Ave SW 55902 Supervisor: JOSH JOHNSON  
Job Title: Engineer Starting Salary: \$ 19hr Ending Salary: \$ 19hr  
Responsibilities: Repairs And General maintenance To Building  
From: 2/18/23 To: 2/28 Reason for Leaving: let go of job due to criminal history  
May we contact your previous supervisor for reference?  Yes  No

Company: services by pete Phone: 507-319-4565  
Address: Rochester, MN Supervisor: Pete Condon  
Job Title: LawnCare Labore Starting Salary: \$ 16hr Ending Salary: \$ 16hr  
Responsibilities: Landscape, Lawn Care, Snow Removal, Fall cleanup  
From: 10/6/22 To: 10/22 Reason for Leaving: Seasonal/Temporary Job  
May we contact your previous supervisor for reference?  Yes  No

Company: HERTEL - SILVER CREST Phone: \_\_\_\_\_  
Address: N HWY 63 Rochester, MN Supervisor: EVAN McNEILUS  
Job Title: Concrete Labore Starting Salary: \$ 17hr Ending Salary: \$ 18hr  
Responsibilities: Help Run Productions Line Palletize Concrete slabs in work place  
From: 03/27 To: 6/22 Reason for Leaving: Drama Created by 1 person  
May we contact your previous supervisor for reference?  Yes  No

Company: Tapa Murphy's Lake N Lake Phone: 507-536-0630  
Address: North/South Rochester Steves Supervisor: Jude Williams  
Job Title: Shift/leaf/crew member Starting Salary: \$ 12.50 Ending Salary: \$ 13.50hr  
Responsibilities: Help Supervise Team When maint left For Day  
From: 11/20 To: 3/22 Reason for Leaving: LEFT Due To Finding New Employment  
May we contact your previous supervisor for reference?  Yes  No

I certify that my answers are true and complete to the best of my knowledge.  
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.  
Signature: \_\_\_\_\_ Date: 4/10/23

**CORPORATE MANAGEMENT GROUP**

**Employment Application**

*Office Hours: 9am-4pm Mon-Thur, 9am-3pm Fri*

*Office Number: 507-923-4955*

*Office Address: 3707 Commercial Dr. SW Rochester, MN 55902*



**PLEASE READ CAREFULLY APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant

Date:

4/10/23

4/10 11A

# Nathan (Nate) Koball

## Ready To Work Today!

Rochester, MN 55902

naterchip88mbhja\_iis@indeedemail.com

+1 507 517 7049

I'm available for work right now! Please call or text me @507-517-7049 or via email is naterchip88@gmail.com. I'm a hard worker. If there's something that I don't know or that I'm not aware of, I'll learn quickly on the proper ways to do things if I don't know them right then and there. I'm a hands on learner is the best way I learn new skills and tasks. I'm able to work independently or as a group or a team. Either way is fine with me. I'm just in a hurry to find a decent paying job so that I can obtain my goals in life!

Authorized to work in the US for any employer

## Work Experience

### Maintenance Engineer

Kahler Hospitality Group - Rochester, MN

February 2023 to March 2023

Maintenance of all buildings supplies and equipment, electrical repairs, plumbing repairs, maintenance on the swimming pools, and hot tubs equipment, programming the tvs into the computer system of the hotel, working with the I.T. Computer guy and training in on technology and newer technology coming out, testing and resetting the fire alarm system, and working with the sprinkler system as well.

*Mechanical  
inclined*

### Lawn Care Worker

Services by Pete - Rochester, MN

June 2022 to December 2022

Mow lawns, trim lawns, general maintenance on lawns and gardens, landscaping procedures, and projects, fall and spring cleanup projects, tree trimming and removal shrub trimming and removal, & snow removal.

### Palletizer/concrete Finisher and Groomer

Aerotek Staffing solutions - Rochester, MN

March 2022 to June 2022

Palletize concrete slabs, bricks and blocks of various sizes, help with any set ups of machines and equipment, maintenance of machines and equipment, clean up procedures, groom concrete prior to concrete molds being removed from the production lines and help level concrete moldings to a perfect level so there's no oddly shaped bricks, slabs, blocks laying on the pallets prior to customer's delivery or pickups.

*No  
Food  
Mgmt.*

### Shift Supervisor/Crew Member

Papa Murphy's - Rochester, MN

November 2020 to March 2022

Serve and assist all customers to their expectations, help with kitchen prep work and duties, help with any other miscellaneous work, assist and help manage the restaurant when main managers aren't there.

Count profits made in till at the end of each shift, and deposit ALL cash money into safe prior to leaving for the day/night.

### **Assembly Line Worker**

McNeilus Truck and Manufacturing - Dodge Center, MN  
October 2019 to November 2020

Assemble of Rear Loader Garbage Trucks, Assembly of wire harnesses, pipe covers, hydraulic lines, pipes, conduit, grease serts, tailgates, and other small and big miscellaneous tasks to be done before the garbage box was to be welded and mounted to the frame of the truck. This position lasted from October of 2019 until November of 2020 and left the job due to Covid-19 health related issues.

*Assembly*

### **Seasonal Driver Helper**

Arctic Glaciers Premium Ice Company - Rochester, MN  
April 2017 to September 2019

Arctic Glaciers Premium Ice Company I worked for in Rochester mn as a seasonal delivery driver Helper to help with the distribution of packaged frozen ice in two different sizes of bags. Duties included forklift and pallet jack operations, utilizing a two wheeled cart/dolly, spotting the driver of vehicle into parking spots in blind spots and tighter areas, working 12+ or more hours at a time during our busiest parts of the years, working in all weather conditions and on holidays as well. My time of working there was April - Beginning of September or October. April and September/October was only 35 hours a week as we were starting or ending our seasons.

*overnights  
at geo*

### **Education**

#### **High school diploma**

Grand Meadow Senior High School - Grand Meadow, MN  
September 1995 to May 2009

### **Skills**

- Mechanical knowledge (10+ years)
- Concrete finishing (2 years)
- Hand tools (10+ years)
- Concrete forming
- Power tools
- Rebar installation
- Landscape maintenance
- Groundskeeping
- Irrigation
- Construction
- Hardscape
- Lawn care
- Gardening
- Landscaping

- Excavator
- Snow plowing
- Maintenance
- Tree care
- Mowing
- Tree trimming
- Horticulture
- Materials handling
- Packaging
- Heavy lifting
- Hazmat
- Warehouse experience
- Lift truck
- Shipping & receiving
- Hi-Lo
- Cabinet installation
- Fixture installation
- Drywall
- Electrical experience
- Trim carpentry
- Carpentry
- Assembly
- Restoration industry experience
- Woodworking
- Remodeling
- Handyman experience

# CMG Preliminary Questions



Name: Nate Koball

Date: 4/10/23

### Please Mark Yes or No

1. If hired are you willing to take a drug test?  Yes  No JS

2. Do you have any known food allergies to soy, wheat, peanuts, or milk? Yes  No

3. Are you able to work with pork?  Yes  No JS

### Please Mark Your Preferred Position

4. Which plant do you prefer? South  North

5. What shift to you prefer? 1st  2nd  3rd

Have you ever been convicted of a crime? Yes  No  JS

Explain Incident explain in interview

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Employee Signature Nate Koball

Interviewer Signature Kelly M. Sutt





MINNESOTA

DRIVER'S  
LICENSE

NOT FOR FEDERAL IDENTIFICATION



1 KOBALL

2 NATHAN DANIEL

6 807 7TH AVE SE

ROCHESTER, MN 55904-7359

4d DL# Q187-177-617-316 4a ISS 09/19/2019

31 DOB 10/01/1990 4b EXP 10/01/2023

9 CLASS D 9a END NONE

12 RESTR NONE

DONOR

15 SEX M

17 WGT 200 lb

16 HGT 6'-04"

18 EYES BLU

*Nathan Koball*

51 DB-00000002069543

10/01/90



**STATE OF MINNESOTA**  
**CERTIFICATION OF VITAL RECORD**

**CERTIFICATE OF BIRTH**

STATE FILE NUMBER 1990-MN-050152

FULL NAME NATHAN DANIEL KOBALL  
DATE OF BIRTH OCTOBER 01, 1990  
SEX MALE  
PLACE OF BIRTH ROCHESTER OLMSTED MINNESOTA  
PARENT CATHY ANN KOBALL  
NAME PRIOR TO FIRST MARRIAGE CARMAN  
PARENT DANIEL MARK KOBALL

ANY AMENDMENT MADE PRIOR TO 08/09/2000 FOR THIS RECORD IS NOT NOTED ON THIS CERTIFICATE.

THIS IS A TRUE AND CORRECT RECORD OF BIRTH REGISTERED IN THE MINNESOTA OFFICE OF VITAL RECORDS.



55A-000310454

MR&C Certificate ID  
14470755

FILED: OCTOBER 11, 1990

*Molly Mulcahy Crawford*  
Molly Mulcahy Crawford  
STATE REGISTRAR

ISSUED: FEBRUARY 08, 2023 OLMSTED COUNTY LICENSE BUREAU

THIS CERTIFICATE IS VALID ONLY WHEN PRINTED ON OFFICIAL WATERMARKED SECURITY PAPER WITH A SECURITY THREAD AND STATE SEAL OF MINNESOTA.

