

# NATHANIEL WAGNER

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Having worked in the retail sector for the previous 15 years, I am looking to challenge myself and leverage the skills I have attained in receiving, inventory control, customer service, and team management for an organization like Baldwin Hardwoods. I take pride in running a successful warehouse, which means I am always on time and show up for my assigned shifts so that vendors are not kept waiting. As someone that has had to work independently for a majority of their role, I am self-driven and succeed only when you do.

## EXPERIENCE

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### Inventory Control Clerk | Safeway | 2020 - Present

#### Receiving

- > Checking in all incoming product and making sure it matches the respective invoice
- > Reviewing all received product for any damage or missing items
- > Certified in Power Industrial Truck

#### Record Keeping

- > Maintaining invoices and all necessary paperwork within a digital inventory system
- > Ensuring all invoices are organized in a way that is accessible and clear to other team members

#### Maintenance & Assembly

- > Daily checks on equipment to ensure they are running properly and are up to code
- > Keeping the backroom clean and organized for ease of operations
- > Construction of displays for the show floor

#### Inventory

- > Performing a comprehensive monthly inventory
- > Keeping an organized back stock
- > Ordering product as needed to refill gaps and maintain business standards

#### Leadership

- > Coordinating a large team to fulfill day-to-day tasks
- > Training new employees on best practices and new procedures
- > Working with team members to address issues that arise with a growth-based approach

## PREVIOUS WORK

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### Front-end Manager | Safeway | 2018 - 2020

- > Had the responsibility of closing the store and ensuring everything was locked up
- > Responsible for cash management and till counting
- > Assisted wherever help was needed: stocking, file maintenance, checking, online orders, and many more
- > Handled ongoing reports and profit data
- > Held meetings with corporate management and internal team members

## **Cafe Manager | Starbucks (Safeway) | 2015 – 2018**

- > Started out as a barista and worked my way up to Department Manager
- > Would ensure great customer service and quality drinks
- > Was in charge of writing an effective schedule for my team each week
- > Had to order enough product to accommodate varying rushes and adjust for promotions

## **Production Clerk | Safeway | 2007-2015**

- > Started as a Courtesy Clerk pushing carts, then worked my way up to cashier and eventually management
- > Constantly adapted to new systems and learned new skills in order to help the store succeed
- > Took on new roles daily, including overnight stocking to assisting various departments when short-staffed
- > Traveled to other Safeway's in the area to assist during their busy seasons
- > Cross-trained in Starbucks where I would eventually master my customer service skills

## **EDUCATION**

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### **IBMC Career College | 2011**

Associates Degree

### **IBMC Focus:**

Pharmacy Technician

### **Windsor High School | Graduated 2009**

## **SKILLS & INTERESTS**

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- > Woodworking
  - o This has taught me to have patience and adjust on the fly during big projects
  - o I am self taught and love learning new techniques
- > Comic Book Collector
  - o I have over 4,000 books that I maintain with an inventory-level of organization
  - o My sharp sense for detail allows me to grade and evaluate the condition of comic books
- > Running
  - o Although it's not traditionally "fun," it requires me to have self discipline to keep going
- > Board Games
  - o Love learning and playing new games, which helps with critical thinking in stressful situations