



Transfer Request

Employee Name: Muna Shoble

Date: 10/28/16

Current Shift/Dept.: 2nd BU QA

Shift Requesting: 2nd Production/BU Sup

Reason: _____

Date of Requested Transfer: 10/31/16

Office Use Only

Attendance: Great

Work Performance: PR on 8/15/16 score 4.6

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: M Schmauder Kendra Gunt

Work Restrictions: NA

Current Wage: 14.28 New Wage: N/A

Hire Date: 08/12/13

HR Initials JS