



Transfer Request

Employee Name: Muhubo Guhad

Date: 10/10/16

Current Shift/Dept.: 1st South

Shift Requesting: 2nd South

Reason: Daycare issues

Date of Requested Transfer: 10-24-16

Office Use Only

Attendance: Great

Work Performance: PR on 5/10/16 score 5.00

Available Opening: _____

CMG Approval: Kelsey Sikkinkn

Department Manager Approval: M. Schuman

Work Restrictions: N/A

Current Wage: 10.35 New Wage: NA

Hire Date: 5/4/15

09/2011

HR Initials

JS