

ERIC I. MOREHEAD

2613 Tennyson St. • Thousand Oaks, Ca 91360 • 818-633-4424 • eric.i.morehead@gmail.com

Summary Of Qualifications

A proficient Motion Picture Film Technician / post-production specialist and department lead with 15 years of experience in laboratory, vault, and warehouse operations with an emphasis in quality control, data management, raw material testing, project management, product tracking, physical inventory, expediting, and research & development of processes, procedures, and technology. A patient leader with a teacher's heart who motivates and empowers employees through synergistic strategies. An astute analytical thinker and innovative problem solver who adapts and excels in dynamic and critical environments while retaining pragmatism and prudence. A self motivated professional with exceptional integrity and exemplary work ethic.

Core Competencies

Acute understanding of laboratory environments and the meticulous manipulation of equipment, machines, chemicals, and the various delicate instruments therein • Extensive knowledge of QC inspection and preventative/corrective action • manufacturing & supply chain principals • Distribution • EH&S training • Forklift certification • Hazardous spill response training • Equipment management and maintenance • Expertise in physical inventory verification • Extensive knowledge of various software/hardware system applications • Supervisory roles • Communications • Project management • Research & Development.

Professional Experience

Deluxe Laboratories, Hollywood, CA

(1999 - 2013)

Motion Picture Film Technician / Department Lead

- Responsible for scheduling employee work assignments and overseeing time keeping records.
- Responsible for procuring raw production materials while monitoring demands.
- In depth knowledge and experience in the purchasing, receiving, preparing, and testing of material shipments.
- Inspected and verified shipments against packing lists and maintained manual/electronic record logs.
- Responsible for monthly physical inventory verification and reconciliation of raw materials and finished goods.
- Participated in executive level meetings regarding production efficiency, safety, waste, and staffing requirements.
- Coordinated and regulated production material distribution according to demands both known and speculative.
- Wrote, revised, and implemented Standard Operating Procedures.
- Trained, educated, evaluated, and mentored both new and seasoned employees of varying ages and diversities.
- Communicated and collaborated with vendors, suppliers, and transportation professionals regularly.
- Identified, assessed, reported, and documented incidents, hazards, and risks.

Project Manager

- Reviewed and modified both current and proposed inventory tracking systems for accuracy, reliance, functionality, efficiency, ergonomics, and safety.
- Implemented a streamlined accurate inventory control system with minimal impact to production.
- Wrote inventory policy and trained employees in the use of the new technology to be utilized.
- Reorganized production overflow department while adding cataloging functionality, data recording, proper allocation, and easy retrieval of manufactured goods, which substantially increased profits while minimizing waste.
- Designed and retrofitted equipment for improved ergonomics and functionality.
- Partnered with numerous Information Technology professionals for collaborative designs.
- Utilized by upper management for computerized artistic renderings or image retouching.

Computer and software Super-User

- Research and development of equipment, procedures, policies, and system programming.
- Construct and maintain various manual/electronic data spreadsheets.
- Proficient on both Microsoft and Macintosh operating system platforms and various user interface equipment.
- Experienced in varying consumer computer programs and applications such as Lawson, SAP, Microsoft Office Suite, Adobe Photoshop, IBM Lotus Notes, etc. as well as company proprietary software.
- Highly skilled and adaptable to new technology and software.

Motion Picture Film Technician

- Accustomed to the delicate operating, handling, and manipulating of machinery, materials, tools, and/or equipment, respectively, in a laboratory environment that was most frequently in absolute darkness.
- Highly skilled in sensory detection and inspection of irregularities and defects for quality control.

Professional Experience Continued

- Performed precision driven methods to repair irregularities/defects whenever possible.
- Expedited production orders in addition to supply chain replenishment.
- Performed in house recycling of excess production material waste.
- Maintained a clean, organized, and hazard free workspace.
- Highly proficient at staging, stocking, stacking, scanning, labeling, transferring, and hand lifting materials in excess of 80 lb regularly.
- Highly proficient in the safe operation of various forklifts, manual/electric pallet jacks, and hand trucks.
- Assisted in the loading, transporting, and unloading of material and chemical shipments onsite or between local vendors and warehouse storage locations.
- Responsible for general organization and minor maintenance of the department and its resources.

Technicolor Inc., / Consolidated Film Industries, Hollywood, California (1998-1999) **Motion Picture Film Technician**

- Specialized in operating high priority production/manufacturing machines.
- Specialized in visual detection of manufacturing defects, flaws, and irregularities on high speed machinery.
- Responsible for end production quality control and assurance.
- Facilitated orders and issued job assignments according to demand.
- Performed minor maintenance of equipment according to union bylaw limitations.
- Performed interval application of chemical solvents to production as necessary.

Express Int., Sherman Oaks, California (1996-1998) **Retail Stock Manager**

- Responsible for receiving and verifying merchandise shipments and the input of data into the inventory system.
- Responsible for the organization of the stock room floor including all merchandise, marketing displays & props, supplies, equipment, files, and the discarding of garbage.
- Responsible for preparing all merchandise and stocking the sales floor.
- Responsible for installing all marketing displays and props according to corporate marketing schematics.
- Physical inventory team member.
- Rectified customer concerns and/or complaints.
- Performed overall maintenance and cleaning.
- Was personally selected by the regional manager to to aid and assist several area stores in various capacities.

Retail Sales/Cashier

- Generated above average sales through successful positive client relationships.
- Completed point of sale transactions, refunds, and credit applications.
- Counted, verified, and reconciled cash registers.
- Entrusted with bank deposit drops and currency exchanges.
- Trained new employees for their specific positions.
- Handled customer service calls, requests, transfers, etc.
- Maintained store in presentable organized order.

Education and Certifications

Los Angeles Valley College - General Studies, Van Nuys, CA
Los Angeles Pierce College - General Studies, Woodland Hills, CA
Saint Genevieve High School - Diploma, General Studies, Panorama City, CA

- 2013 Company Fork Lift recertification (O.S.H.A. Standards.)
- Circa 2009 C.P.R. certified - American Red Cross.
- Microsoft Excel, Advanced certification via Soft-Train Integrated Computer Services 2008.
- Microsoft Excel, Novice certification via Soft-Train Integrated Computer Services 2008.
- Valid California Driver's License, Class: C.

References available upon request.