
Monique Cordova

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Objective

- I am excited to take advantage of any opportunities where I may utilize my strengths of being a quick learner, team player, and hard-working reliable employee. I am looking forward to joining a reputable company where my skills, professionalism, and organization will be an asset to the business.
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Professional Experience

Service Support/Dishwasher- *Dave & Busters* Denver CO **2/2022-present**

- Prepares dining room for servers and guests to eat in a clean well presented environment. Organizes soiled dishes to ensure dishwashing is as efficient as possible.
- Maintain a clean and sterile kitchen by washing and sorting dishes as well as setting up food stations and assisting with food prep when necessary.

Lead Processor in Cultivation- TGS Denver CO **10/2019-10/2021**

- Proficient in making sure all of the daily duties are taken care of and all of the company standards are met. Responsible for all of the plant inventory, paperwork, cultivation process, etc. In charge of all of the cultivation team members in regards to breaks, conflicts, and making sure the room runs smoothly, as the product is always in high demand

Service Manager- Pizzeria Locale Denver CO **8/2017-10/2019**

- Assist my team with customers orders and make sure the customer is satisfied. Delegated the floor to ensure that everyone was on task and prompt with orders. Responsible for cash orders to ensure the drawer is accurate. Coordinated with the General Manager to improve the work environment ensuring that the team is happy and running efficiently. Responsible for inventory as well as opening and closing the restaurant.
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Skills

Personable	Punctual and Dependable	Ability to multitask
Great Time Management	Organized	Detail Oriented
Confident	Document Management	Outgoing Personality
Positive Attitude	Inventory	Presentation Skills

