

MONIQUE LOPEZ

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Professional Summary

- Assembler skilled in managing multiple tasks with frequently changing priorities. Meets deadlines and continuously projects a positive attitude. Responsible and hardworking warehouse Assembler who can collaborate with a team and produce quality work on tight deadlines.

Skills

- Small parts assembly
- communication skills
- team skills
- ability to learn fast
- self awareness
- professionalism
- take pride in my work
- easy to get along with

Work History

Homekeeper, 09/2016 to 05/2017

Sunrise Ranch – 100 Sunrise Ranch RD.

- performed basic homekeeping duties
- sweep, mop, trash,dust
- flipped all rooms strip & make beds
- assist guests when needed
- keep inventory on housekeeping supplies
- wash dirty linen from used rooms
- cleaned and maintained all meeting spaces

Assembly Line, 12/2014 to 08/2015

HexMag Llc – 1400 E, 8th St.

- Assembled Magazines for AR-15's
- assembled magazines for Assault rifles
- ran bagging machine
- labeled all finish product

production lead, 03/2013 to 11/2014

Waba Fun Llc – 639 14th St SW Loveland co

- put labels on product
- put labels on lids
- filled empty jars with kinetic sand
- built stock product
- built and put together small orders
- boxed and palletized all finished product
- use hand pallet jack to move product around warehouse
- shrink wrapped pallets with finished product
- used as floater throughout the warehouse

Education

didnt gradutae: Didn't Graduate

Niwot high school - 8989 NiWot Rd. NiWot co, 80503