

Monica Le Sene

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I am a self-motivated team player with strong attention to detail, I maintain a high level of professionalism while providing consistent and quality service, a reliable worker with strong mechanical aptitude and willingness to learn.

Work Experience

Bindery Operator

OneTouchPoint

March 2022 to Present

Here at OneTouchPoint I can perform different tasks. I can run several machines, the laminator, perfect binder, Superline, and a cutter. I also run the pack out area where I pull orders and do quality control and oversee that each order is packed out complete and filled in a timely matter.

Machine Operator

Colorado Label Co.

June 2021 to March 2022

I ran different machines, I ran a slitter which slit the material for the pouching machine and roll stock, I also helped run the pouch machine, I helped with the setup, checked the quality work and did all the necessary paper work for shipping and receiving. I ran a rewind machine that cut label stickers rolls requested by customers.

Second Shift Pouch Assistant

ePac Flexible Packaging

October 2019 to June 2021

I assisted the pouch operator with the setup and ran the machines. I checked all of the pouch quality continuously during the production run. I cleaned and maintained equipment in preparation for the next job. I maintained a quality control check sheet and production and waste reports. Oversee daily performance of pouch assistant functions.

First Shift Lead

OraLabs Inc.

September 2017 to October 2019

I worked with the facilities department to improve the sanitation standard within OraLabs by providing hands-on experience, we successfully improved and streamlined the cleaning processes within the facility. Stripped and refinished hard surface floors to maintain quality conditions and appearance. Followed procedures for use of chemical cleaners and power equipment to prevent damage to the floors. Set overall vision and provided team leadership.

Education

Community College Of Denver - Denver, CO
2019 to 2020

High School Diploma

Aurora Central High School - Aurora, CO
2002 to 2006

Skills

- Cost-driven decision making
- Consistently meets performance based goals
- - Efficient communication
- Lean thinking and processing
- Analyzing
- Mechanical Skills
- Leadership ability
- Microsoft Office Suite
- Multi-tasking with high accuracy
- Data Entry
- Manufacturing
- Warehouse experience
- Quality control

Certifications and Licenses

Driver's License

September 2023 to May 2028