

Monica Johnson

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Executive Summary

Talented professional worker seeking to fill an executive role.

Authorized to work in the US for any employer

📁 Experience

PCA Personal Care Assistant

ResCare

January, 2019 —

Personal Care Aid

Somsert Court

September, 2019 — November, 2019 (2 months)

responsible for light cleaning, cooking, running errands, and doing laundry, as well as assisting clients with bathing, showering, grooming, and other personal hygiene tasks.

Returns Processor

QVC Distribution Center

January, 2017 — September, 2019 (2 years 8 months)

- Performs rework activities for product returns. -Receives returned product from processing area, inspects products and determines rework needs.
- Uses disposition correction or non-member return screens to change disposition of items and prints new labels for items.
- Verifies items by looking in the computer.
- Inspects product for quality and cleans and repackages product.
- Supports the buffing area and sets up for final inspections.
- Assists as needed with final inspections.

Customer Service Representative

Alorica

May, 2017 — January, 2019 (1 year 8 months)

- Assist patient with refills on medication
- Insurance claims

Customer Service Associate / Customer Service Manger

Wall Mart

April, 2016 — May, 2017 (1 year 1 month)

-Stock

-Assist employee on the floor for overrides, & return
Warehouse

 Education

Nash Central High School

Diploma

Certificates and Licenses

Personal Care Aid

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