

DDE
12/8

12/2 is Monday
FOR PPE



Transfer Request

Employee Name: Mohamed Abdulle

Effective Date: 11/30/19 (Saturday)

Current Shift/Dept.: 1st Tumbler Room

Shift Requesting: 3rd Sanitation

Reason: Opening

X Employee Signature: Mohamed

Office Use Only

Attendance: Good

Work Performance: 10/21/19 5.0

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: [Signature]

Work Restrictions: N/A

Current Wage: \$12.50 New Wage: \$13.00 + \$2.00 shift diff.

Hire Date: 10/15/2018

09/2011

HR Initials [Signature]