



Reichel Foods, Inc. Employee Warning Notice

Employee Information

Date: 8-12-13
Employee Name: MOHAMED ABDI
Job Title: MV 2 PACK OFF
Manager/Supervisor: RICK NELSON

Type of Warning

Verbal Warning [checked]
Written Warning [ ]
Final Warning [ ]

Type of Offense

Tardiness/Leaving Early [ ]
Absenteeism [ ]
Violation of Company Policies [ ]
Substandard Work [ ]
Violation of Safety Rules [ ]
Rudeness to Customers/Coworkers [checked]
Other [ ]

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

Trouble getting along with line lead / co-workers

Plan for Improvement:

Listen to & take directions from line lead

Consequences of Further Infractions:

Written Warning

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Employee Signature [Signature]

Date 8/12/2013

Manager/Supervisor [Signature]

Date 8-12-13

Witness Signature (if employee understands warning but refuses to sign)

Date