CMG
CORPORATE MANAGEMENT GROUP
"your workforce management & staffing experts"

EMPLOYEE RELEASE OF ASSIGNMENT FORM

Employee Name: **Mohamed Abdi**

Release Date: **August 14, 2020**

Reason for Release: **Excessive Absenteeism**

Explanation for Release: **August 12, 2020 you were suspended from work for 1 shift due to excessive unexcused absences. On Thursday, August 13, 2020 you had an additional unexcused absence by calling in sick to work. Your poor attendance violates the expectations and polices set by the company. Despite written warnings, you have demonstrated an unacceptable pattern of attendance. Therefore, you are being Released from your Assignment at Branding Iron effective immediately.**

Is this Employee Eligible for Rehire: ☐Yes ☒**No**

Employee Signature: Employee wouldn't sign Date: 8/14/20 TH

Manager Signature: Tim Holt Date: 8/14/20