

# Mitchell Divin

Parker, CO 80033  
[mitch.divin@gmail.com](mailto:mitch.divin@gmail.com)  
+1 402 980 8001

## Work Experience

---

### **Parts Specialist**

Foundation chevrolet - Wheat Ridge, CO  
December 2020 to Present

Sell parts and pull parts for the technicians in a timely manner.  
Learning recalls and the system.

### **Parts Manager**

Bear Mountain/Great West FAD - Denver, CO  
January 2020 to December 2020

Parts Manager

I would control the inventory coming in and out making sure that we were always getting parts for PDIs and the Ford side.

Manager of about \$20 million worth of inventory between 6 different warehouses.

I would interview and hire for the warehouse and make sure they were good candidates for the job.

I trained all the sales people how to use CDK to sell parts.

Orders, backorders, answer backs, and even pulling parts and putting them away I was able to do it all.

### **Parts Specialist**

Medved Autoplex castle rock - Castle Rock, CO  
July 2016 to January 2020

Parts Warehouse

Putting parts away in the correct places on the shelves

Counting inventory and making sure it was always what the system said it was.

Dispatching drivers with the correct parts and collecting invoices with checks or cash.

Pulling parts for technicians.

### **Personal helper**

P and n lawn care - Omaha, NE  
April 2010

### **Deli Associate**

Walmart - Parker, CO

Responsibilities

I sliced meat and cheese and cooked hot food also I have done a lot of customer service

Accomplishments

I had a lot of customer who would come in just to see me and I had managers asking me to do tasks just because they knew that the task would actually get done

#### Skills Used

I used a lot of customer service, cleaning, fixing slicers

#### Education

---

**High school diploma or GED**