

Miriam Taour

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To contribute to our collective well-being through educating myself and helping others

Authorized to work in the US for any employer

Work Experience

Owner

Fifth House Bath and Body - Fort Collins, CO

March 2019 to November 2020

- Develop products
- Run consistent and dynamic social media pages (Instagram, Facebook, Etsy)
- Fill orders effectively and in a timely manner
- Create an environment of excellent customer and self care.

Assistant

Du' Tell Events - Fort Collins, CO

March 2019 to March 2020

- Manage emails and Excel spreadsheets, including directly talking to, and organizing with clients.
- Assist at functions by filling any and all gaps, including networking and crowd management.
- Take pictures and video for social media pages

Employee

Salus Natural Bath and Body

August 2016 to April 2019

- Worked in both the store and the warehouse.
- At the store, I worked hard and efficiently to build strong relationships with customers in a community focused atmosphere.
- At the warehouse, I worked quickly and efficiently to create high quality bath and shower products.

Floor Leader

Lush Cosmetics - Seattle, WA

November 2013 to December 2015

- Managed the full experience of customers along with the training of staff
- Learned and enacted excellent customer service skills in a professional setting
- Managed holiday hire training (Oct-Nov 2015), and developed the store's social media presence (Sept 2014- Dec 2015)
- Actively worked as part of the Charity Pot team to coordinate events in the local community (Jan- Sept 2014)

Barista

Northern Pacific Coffee Company - Parkland, WA

July 2014 to November 2014

- Pulled espresso, including adjusting the grind, water temperature, timing, etc.
- Prepared a variety of drinks including pour-overs, tea, mochas, and lattes
- Steamed milk and created latte art
- Promoted the friendly, community atmosphere essential to the business

Barback

Brewed Cafe

March 2013 to August 2013

- Managed and balanced time to complete including preparing drinks and managing the register
- Commended by management for creative thinking and quick reactions to customer service needs
- Worked with local cultural event staff to promote both the event and café

Academic Achievement Office Assistant

COE COLLEGE - Cedar Rapids, IA

September 2011 to December 2012

- Handled confidential information (FERPA)
- Answered phones and scheduled appointments
- Made copies, sent faxes, and other basic office work

Education

None in Sociology, Math, French

Coe College - Cedar Rapids, IA

August 2009 to March 2013

Skills

- Barista Experience
- Coffee Experience
- Marketing
- Social Media Management
- Event Planning
- Customer service
- Sales Experience (10+ years)
- Digital Marketing
- Microsoft Office

Assessments

Social Media — Highly Proficient

June 2019

Measures a candidate's ability to create content, communicate online, and build a brand's reputation.

Full results: [Highly Proficient](#)

Administrative assistant/receptionist — Expert

December 2020

Using basic scheduling and organizational skills in an office setting

Full results: [Expert](#)

Data Entry: Accuracy — Highly Proficient

December 2020

Entering data quickly and accurately

Full results: [Highly Proficient](#)

Veterinary Receptionist Skills — Expert

December 2020

Managing practitioner schedules and maintaining accurate patient records

Full results: [Expert](#)

Retail customer service — Expert

December 2020

Comprehending and responding to retail customer needs.

Full results: [Expert](#)

Sales skills — Highly Proficient

December 2020

Influencing and negotiating with customers

Full results: [Highly Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.