

Milen Mavrikov, CPA

Broomfield CO,80020

949.510.4229

mavrikov@yahoo.com

SUMMARY OF QUALIFICATIONS

Accounting Professional with 10 years of industry experience and substantial knowledge in GAAP, SEC Financial Reporting, GAAS, SOX testing. Proficiency within the following ERP's - MAS 90, SAP, Oracle, IMAP, Impulse, Microsoft Dynamics

Specialties:

Financial Reporting - Financial Analysis - Fixed Assets Management -Inventory Management - Inter-company Transactions and Profit Elimination - Consolidated Financial Statements - Budgeting-Forecasting - Investment accounts management - Cost Accounting - Foreign Currency transactions and translation

EDUCATION

- CPA
- BS in Accounting, California State University- Fullerton

PROFESSIONAL EXPERIENCE

Emerson, Boulder, CO

Accounting and Finance Manager

2016- present

The Accounting and Finance Manager is responsible for overseeing all aspects of the Financials for the Boulder plant and DP Flow Product Group worldwide.

- Manage the month end, quarter end and year close processes including all the Journal Entries and Reconciliations, Intercompany transactions, Consolidations and Profit Eliminations
- Develop new accounting policies and procedures for the company and modify existing ones to comply with GAAP rules
- Manage and oversee different reports, including preparation of financial statements, and various other reports (POR, Budget vs Actual Analysis, Budgeting and Forecasting)
- Review work performed by team members to ensure accuracy, identify and resolve issues and ensure compliance with U.S. GAAP and corporate policies
- Prepare and Analyze Budget vs Actuals spending on Departments Levels and meet with all the Department Managers monthly
- Work closely with corporate accounting and other entities financial teams to ensure all the intercompany transactions are recorded and the intercompany balances are correct
- Prepare and analyze Sales and Gross Margin Reports for all the products on a factory and corporate level
- Manage Inventory, Provide Purchasing with Accurate Forecasting Sales and Booking Number to eliminate shortages or overages in the inventory balances
- Manage Scrap Levels for the company and discuss with floor supervisors ways to reduce it
- Manage the Capital Spending for the Company and prepare a capital budget forecast byquarter to forecast cash payments

CPI Card Group, Littleton, CO

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Senior Cost Accountant

2014- 2016

- Supervised a team of 3 (Staff Accountant, AP and AR)
- Lead the selection/hiring, objective setting, performance management, coaching and training in the Accounting/Finance department
- Established and enforce proper accounting methods, policies and principles
- Improved systems and procedures and initiate corrective actions
- Assigned projects and direct staff to ensure compliance and accuracy
- Worked closely with Corporate Controller to coordinate yearly financial audit.
- Worked with IT department to ensure system set up had necessary controls in place and met various reporting requirements.
- Managed closing of all production and finished goods jobs during the month
- Analyzed material cost, labor and overhead on a job level, identify any discrepancies and work with production and estimating to resolve any issues
- Supervised the monthly physical inventory process and prepare the necessary month-end adjustments
- Oversaw the Manufacturing Overhead Rates for all the production departments, discuss and enforce any necessary changes in the rates
- Prepared and analyze different cost accounting reports such as: Efficiency reports, Labor Chargeability reports, Overtime reports, Scrap calculation, Sales and Gross margin report, Product mix gross margin report, Evaluate top 10 and bottom 10 customers and present to upper management with recommendation for action
- Managed the Fixed assets projects and accounts, perform budget vs actual analysis for each project, calculate the monthly depreciation expense and monitor and manage all the intercompany transfers and disposals

Clean Energy Fuels, Newport Beach, CA

Senior Accountant/Construction accounting

2013-2014

- Managed the financial closing of all American National Gas Highway projects, accounts for all of the recorded cost, analyze budget vs actual cost and work with engineering to resolve any discrepancies
- Evaluated and analyze the incurred cost and expenses of the canceled stations, prepare and post the monthly write-offs for all the canceled stations
- Managed and Reconcile the WIP accounts for all of the entities
- Prepared the Sales and COGS report for all of the Natural gas station sold to external customers, analyze any discrepancies between actual vs budget for both cost and revenue for each project, address potential issues with engineering, operation and higher management
- Managed the warranty accrual accounts for all entities, monitor the warranty expenses on a project level
- Reconciled the inter-company vendor deposits and deferred revenue accounts, prepare the necessary elimination schedule to eliminate inter-company Sales, COGS, AP and AR
- Managed the construction accrual accounts and control the recording of the cost that is incurred after closing of the stations

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- Involved in preparation of the monthly, quarterly and yearly SEC reports, annual audit reports and schedules

Regenesis Bioremediation Products, San Clemente, CA

Senior Accountant

2011- 2013

- Managed preparation of monthly financial reports including but not limited to: Consolidated Trail Balance with corresponding elimination journal entries, P&L Statement, Consolidated Income Statement, Consolidated Balance sheet preparation, GM analysis and Cash Flow statement
- Reconciled account balances, manage Fixed assets and Prepaid/Deposits accounts , calculate monthly depreciation and amortization expenses
- Prepared inventory extensions schedule, consolidate GL value to physical inventory, calculate COGS for foreign subsidiaries (including Europe and Australia) and prepare profit elimination JE's
- Calculated and manage manufacturing overhead, determine standard manufacturing overhead rate, responsible for production
- Managed the Investment accounts of the company , calculate unrealized gain, dividends received, long-term and short term realized gain and prepare corresponding JE's
- Prepared audit schedules and documentation, researched, analyzed and resolved any accounting issues, actively involved with SOX compliance testing, assisted in preparation of SEC annual and quarterly reports ,identify and resolve accounting issues, supply and maintain SALT and Federal Tax schedules
- Computed ad-hoc analyses reports such as but not limited to Gross Margin calculation, Product Mix analyses, Royalty expense calculation ,Sales commission calculation, management bonus calculation, Preparing monthly and yearly budgets, forecasting

Ingram Micro, Santa Ana, CA

Staff Accountant/Inventory Accounting

2008 - 2011

- Managed and reconciled different balance sheet inventory accounts, calculated royalty expense and vendor
- Managed the process of preparing, reporting and releasing of all AP and Expense checks, prepared daily, weekly and monthly reports, reconciled the AP balance sheet account
- Responsible for the preparation of documentations for annual audits
- Prepared, analyzed and supplied daily disbursements reports to Treasury department for cash forecasting
- Served as accounting liaison between assigned departments and warehouses, external and internal auditors and Management
- Researched and matched AP and inventory postings and provided the supporting documentation for all AP P&L Postings for the monthly GM review Meetings
- Involved in month-end close which includes posting journal entries and reconciling account balances

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- Researched, matched and reconciled vendor invoices, receiving reports and purchase order numbers, resolve any discrepancies and accounting issues and processed outstanding invoices for payments