

Michael A. Ramirez
10071 Oslo Dr. #H
El Paso, TX 79927
303-210-0075

Objective:

Energetic, honest, and hard working candidate looking for a career in all industries.

Education:

Mesa Community College – Mesa, Az.

Received G.E.D.

University of Phoenix – Broomfield, Co.

Not completed

Skills:

Forklift trained (X4) Basic computer skills
Warehouse/data entry Supervisor experience
Bilingual Small tools operator
Inventory CPR trained
Machine Operator (injection)

Experience:

Otter Box for Employment Solutions (11/14-4/15)

Operating two types of forklifts

Receiving inventory

Steven Roberts Original Desserts (9/09 – 7/10)

Sanitation Supervisor

Supervise and ran a crew of 13 employees

Oversee scheduling

Inspect and test sanitary conditions

Processed “Standard Operating Procedures”

Startek (07/07 – 03/08)

Customer Care Representative

Answered phones for inbound call center

Assisted with billing issues

Trained in many different software programs

Design Mechanical Inc.

Retrieved parts as needed

Installed commercial plumbing

Inventoried parts as they arrived on site

Assisted Journeymen and licensed plumbers

Staffing Solutions/ Weststaff/ StaffMark (01/99 – 05/06)

General Laborer