

Miguel Olona

Supervisor - NAVAJO, INC

Denver, CO 80221 | +1 303 960 7868 | miguel22785_hef@indeedemail.com

Professional Summary

To achieve a position within an established company with whom I can contribute a positive environment and which offers growth opportunities within the company.

Work Experience

Supervisor

NAVAJO, INC | Denver, CO

May 2018 to Present

Supervisor for three different departments including Receiving, Returns and Material Handling, as well as the delivery driver. Hold current certificates for Material Handling Trainer and CPR/First Aid/AED-Red Cross. Fluent in 5's and LEAN concepts. Can operate all material handling equipment which include but not limited to Stand up, Sit-down, Drexel, Cherry Picker, Slip-Sheet, Clamp, Walkie Riders and other logistical equipment. Basic computer skills-Word/Excel, email, fax, scan. Directly handles the unloading/ loading of trailers and containers. Knowledgeable in receiving and processing incoming/outgoing LTL freight and Fed Ex-UPS packages.

BORAL INDUSTRIES

10121 Dallas St

Henderson, CO 80640

303-286-3856

Shipping Coordinator/ Yard Lead

SPECIALIZED MOVING SERVICES | Englewood, CO

May 2009 to June 2014

80110

303-762-1694

Senior Service Technician

April 2000 to April 2009

Built custom wooden crates on site for high value items and specialty items for customers, assembled and disassembled larger items to be moved by the relocation company as well as servicing of appliances and any and other duties to meet all of the customers' needs.

Education

Upper secondary education

Associate's degree

Associate

Skills

Flatbed Receiving shipments Packing Clean workspace maintenance Google Workspace
Truck loading and unloading Stocking Delivery driving Retail math Heavy lifting Math
Manufacturing Warehouse logistics management Inventory data entry Warehouse distribution
Technical Proficiency Order fulfillment Moving Cleaning Content creation Driving Customer
service Transportation safety regulations Warehouse management Assembly Inventory
management Hi-Lo Service Technician Experience Numeracy Forklift Maintenance records
management Hand tools Refrigeration Delivery driver experience Cycle counting inventory
management Data collection E-commerce Distribution management Passenger vehicle
Dispatching Performing regular vehicle safety checks Stock receiving Patient transport
Commercial driving Quality check sheets Electric pallet jack Delivery detail verification Box
truck Material handling equipment operation Basic math Analytical thinking Vendor relationship
building Teamwork Databases Route planning Fragile goods transportation Unloading Reach
truck Courier Box Truck Experience Lift truck Picking & packing Google Docs FIFO Load
securement Cherry picker DOT (Department of Transportation) regulations Interpersonal skills
Truck delivery (delivery method) Warehouse supervisor experience Lean Pressure washers
Logistics inventory management Freight Materials handling Load & unload Windows Patient
transfer methods Microsoft Word Retail sales SAP Brewing Traditional squeegee window
cleaning method Client communication management Team management Maintaining an organized
workspace Warehouse safety compliance Cash handling Logistics management Packaging
Administrative experience Schematics Quality audits Pallet jack Procurement Toxicology and
drug testing Cold storage warehouse supervision experience Loading Produce Perishable goods
transportation Crew management Order tracking Shipping and receiving inventory management
Ladder use FedEx Ship Manager RF scanner Reach Truck Heavy equipment operation Inventory
tracking Electrical parts Safe work practices Upselling Warehouse experience Leadership
Operations management Quality control Residential cleaning Vehicle cleanliness maintenance
Mechanical knowledge Microsoft Outlook Mobile devices Ability to follow instructions Microsoft
Excel Team supervision Refrigerated goods transportation Tracking and tracing Microsoft Office
Customer communication Cargo van operation Analysis skills Order shipping Plumbing Outdoor
work Team lead experience JD Edwards Forklifts with various attachments Vendor relationship
management Problem-solving Warehouse management system Team leadership Continuous
improvement standards implementation Manual handling Supervising experience General freight
transportation Quality assurance Passenger safety regulations Cashiering Decision making
Public safety experience within transportation industry Route driving Attention to detail HVAC
Order picker Cargo inspection Management Continuous improvement E-commerce fulfillment
operations Time management Proper lifting technique adherence GMP GPS Inventory records

Truck driving Organizational skills Emergency scheduling Order picking Shipping & receiving
Distribution center supervision experience Warehouse management experience Data entry
Computer operation Clamp truck

Languages

Bilingual
English
Spanish

Certifications and Licenses

Pallet Jack Certification
Forklift Certification
Electric Pallet Jack Certification
Driver's License
Non-CDL Class C
DOT Physical Certification
EPA Type I
CPR Certification
OSHA 30
LEED Certification

Additional Information

Authorized to work in the US for any employer