# PAYROLL CHANGE REPORT

| | | | |
|---|---|---|---|
| **Today's Date:** | 3/1/2023 | **Effective Dat** | |
| **Hire Date:** | 7/26/2023 LOA | **Hours Worke** | |
| **Employee's Name:** | Michael Rivera | | |
| **Department:** | IQF | | |

| | CHANGE (S) | FROM |
|---|---|---|
| X | Rate | $15.10 |
| | Shift Differential | $0.75 |
| | Total | **$15.85** |

| | REASON (S) FOR THE CHANGE (S) | | | |
|---|---|---|---|---|
| | Seniority Increase (Circle One) | 60 Day | 6 Month | 1 Year |
| | Merit Increase | | | |
| | Other-Job Transfer/Promotion Increase | | | |

**ADDITIONAL COMMENTS**

One unexcused absence

**Authorized by:** _____ **Date:**
(Department Manager)

**Guideline verified:** Lori Lawson **Date:**
(Human Resources)

_____ **Date:**
(Plant Manager)

PL
CMG
3.27