



Michael Prudhomme

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SUMMARY

- Thorough Factory Worker known for thriving in fast-paced environments. Versatile problem solver with ability to work long hours in diligent manner. Expert in maintaining inventories and manufacturing high-quality goods.
- Skilled Factory Worker adept at maintaining work areas and machinery. Proficient in measuring and grading raw materials. Committed to maintaining a sanitized and neat work space and following OSHA regulations.
- Responsible and hardworking warehouse assembler able to collaborate with a team and produce quality work on tight deadlines.
- Hard working cleaner for residential and business for +15 years of experience in all settings. Skilled at independently handling all types of cleaning, including floors, bathrooms and work areas. Learns quickly on the job and able to multitask with ease.

Honest Cashier capable of managing money, merchandising stock and assisting customers with locating desired items. Excellent oral and written communication, listening and time management skills with strong attention to detail and superior work ethic.

Results-oriented Cashier motivated to exceed expectations and deliver exceptional service to meet all customer needs. Resourceful professional with history of increasing sales and decreasing shrinkage while exceeding sales and productivity objectives.

SKILLS

- Processing knowledge
- Safely handling chemicals
- Machine maintenance
- OSHA Certified
- Shipment preparation
- Quality assurance
- Strategic thinker
- Self-directed
- Interior and exterior cleaning
- Exceptional time management
- Snow removal
- Supply inventory management
- Leaf blowing
- Team player
- Detail-oriented
- Rug shampooing
- Cash drawer balancing
- Payment processing
- Coin counting
- Customer assistance
- Customer greeting

EXPERIENCE

Factory Worker

Schenectady, NY

Codinos/ Oct 2019 to Current

- Recorded production data in daily logs.
- Loaded and unloaded items from machines and conveyors.
- Prepared finished products for shipment.
- Moved items between machines, conveyors and transport equipment based on current production needs.
- Examined final products to check conformance with quality and design standards.
- Checked daily project specifications to weigh and mix ingredients.
- Maintained safe and organized work stations and properly stored tools in correct areas.

- Attended all company-offered training sessions to improve skills and learn operation of new machines.
- Volunteered to take on additional shifts during peak periods to keep projects with tight deadlines moving forward.
- Kept detailed production reports of daily progress to identify areas for improvement and maximize productivity.
- Assisted newly hired team members by explaining company procedures and safety requirements and delivered positive feedback upon job task completion.
- Packaged finished products and prepared boxes, containers and pallets for shipment to distribution centers.

Cashier

Schenectady, NY

Dunkin' Donuts/ Jun 2013 to Oct 2013

- Maintained high productivity by efficiently processing cash, credit, debit and voucher program payments for customers.
- Helped customers find specific products, answering questions and offering advice.
- Troubleshoot and resolved issues with cash registers, card scanners and printers.
- Welcomed customers, offering assistance to help find necessary store items.
- Maximized customer satisfaction by providing assistance with purchases, locating items and signing up for rewards programs.
- Wiped down counters and conveyor belt to remove debris and maintain cleanliness.
- Organized and maintained both physical and digital payment documentation for accurate filing and compliant recordkeeping.
- Inspected items for damage and reported issues to supervisor to return unsalable merchandise and obtain replacements for customers.
- Processed customer payments quickly and returned exact change and receipts.
- Completed daily recovery tasks to keep areas clean and neat for maximum efficiency.

Cleaner

Schenectady, NY

S And L Cleaning/ Mar 2013 to Jun 2013

- Mowed and trimmed lawns, using mowers and hand-powered trimmers, cleared debris from the grounds.
- Steam cleaned and shampooed carpets to prolong life of fibers and boost color.
- Completed hourly custodial rounds, including floor sweeping and vacuuming, glass entryway cleaning and trash collection.
- Followed proper handling procedures for chemical cleaners and power equipment to prevent damage to floor and fixtures.
- Maintained a safe working environment through the prevention of accidents, the preservation of equipment, and adhere to OSHA standards of safe working practices.
- Responds to emergency cleaning requests hourly.
- Performed basic cleaning tasks by polishing furniture, replacing trash bags, cleaning bathroom surfaces and replacing dirty linens and towels.
- Handled, used and stored hazardous chemical cleaners correctly to prevent injury or illness.
- Promoted building security, locking doors and checking electrical appliances for safety

hazards.

EDUCATION AND TRAINING

Associate of Arts: Graphic Design

F.I.R.S.T INSTITUTE

Orlando, FL

GED

Department of New York Education Dec 2012

ACCOMPLISHMENTS

- Training - Trained all new CNC Operators on safe and efficient handling of machines.
- Problem Diagnosis - Used operational knowledge of systems, parts and components to solve problems that arose during assembly.
- Fulfilled all supervisory duties when Store Manager was on vacation.
- Met monthly sales goals for 3 months straight.

ADDITIONAL INFORMATION

On top of my past experiences and trialed ventures , I would like to add that my hobbies and possible future career in creative consulting due to the fact that I've written over 250 movie/tv show ideas